



MATATIELE

LOCAL MUNICIPALITY

2016/17 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

(SDBIP)

Matatiele Local Municipality

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Matatiele

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FOREWORD BY HIS WORSHIP THE MAYOR



16/17 SDBIP marks the last contract we are having between the Mayor, Council (Executive) and the Administration, and facilitates the process for holding management accountable for its performance. It is a management, implementation and monitoring tool that will assist the mayor, councilors, municipal manager, senior managers and community.

The SDBIP will enable the Mayor to monitor and evaluate the performance of the Municipal Manager, enable the Municipal Manager to monitor the performance of senior managers, , and for the community to monitor the performance of the municipality. This enables the mayor and the municipal manager to be pro-active and take remedial steps in the event of poor performance in order to improve performance. This SDBIP aims to ensure that all managers are problem-solvers, who routinely look out for unanticipated risks and problems and resolve them as soon as possible.

The SDBIP should therefore determine (and be consistent with) the performance agreements between the mayor and the municipal manager and the municipal manager and managers reporting directly reporting to the Municipal Manager and Middle Managers at the start of every financial year and approved by the mayor. A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of both senior and middle management and achievement of the strategic objectives set by council. The in-year monitoring is designed to identify major problems from an early stage, and aimed at ensuring that the Mayor and Municipal Manager are taking corrective steps when any unanticipated problems arise.

The SDBIP serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators. It is the output and goals made public in the SDBIP that will be used to measure performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring. The council should reserve its oversight role over performance at the end of the financial year, when the mayor tables the annual report of the municipality.

Municipal managers are encouraged to develop the SDBIP concept further so that it is meaningful and useful to managers. Many municipal managers will have some form of management plan and the challenge is to develop such management plans as a SDBIP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and Section 121 (end-of-year annual reports).

The SDBIP is essentially the management and implementation tool which sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output

to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. The SDBIP indicates the responsibilities and outputs for each of the senior managers in the top management team, the inputs to be used, and the time deadlines for each output.

Finally, the SDBIP will therefore determine the performance agreements of the municipal manager and senior managers and middle managers, including the outputs and deadlines for which they will be held responsible. The SDBIP should also provide all expenditure information (for capital projects and services) per municipal ward, so that each output can be broken down per ward, where this is possible, to support ward council lors in service delivery information.

Therefore the Mayor Approves the Draft SDBIP in terms of Section 53 (1) (c) (ii) of Local Government: Municipal Finance Management Act 56 of 2003



CLLR. M.M. MBEDLA
HIS WORSHIP THE MAYOR

27 June 2016
DATE

INTRODUCTION BY THE MUNICIPAL MANAGER

Vision & Mission

The development strategy for Matatiele Local Municipality seeks to contribute to the attainment of the Provincial and National development imperatives as outlined in the relevant policy documents. The municipality's development vision is as follows:

"Where nature, agriculture, tourism are investments of choice"

Matatiele Local Municipality's mission is:

"To create awareness on nature conservation

To promote and support agricultural activities

To promote and market Local Tourism organizations and Small, Medium and Micro Enterprises

To create an environment conducive for investment"

Legislative Mandates

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 69(3) (a) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA) requires the Accounting Officer to submit a draft Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- ✓ no later than 14 days after the approval of the Budget and
- ✓ drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
- ✓ The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1) (c)(ii) of the MFMA.

Section 1 of the MFMA defines the SDBIP as:

A detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- Projections for each month
- Revenue to be collected by source; and
- Operational and capital expenditure by vote
- Service Delivery targets and performance indicators for each quarter

This Plan is therefore largely a one year detailed implementation plan which gives effect to the IDP and Budget of the Municipality.

It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

1. WARD INFORMATION

Matatiele is one of four local municipalities within the Alfred Nzo District, and is located on the northern part of the Eastern Cape. Matatiele has three towns, namely: Matatiele, Cedarville and Maluti. Matatiele consists of the following 26 wards:

Population of Matatiele per Ward and the Number of Households:

Wards	Population size per ward	Number of households in a ward
1	6 434	1 330
2	13 574	3 069
3	7 811	1 880
4	8 324	2 006
5	8 474	2 037
6	7 399	1 968
7	7 611	1 684
8	9 747	1 207
9	6 605	1 659
10	8 864	2 155
11	11 421	2 815
12	6 626	1 643
13	8 241	1 672
14	6 586	1 678
15	6 715	1 855
16	6 405	1 652
17	8 509	2 200
18	7 253	1 921
19	4 124	1 378
20	11 816	3 548
21	7 142	1 625
22	6 288	1 752
23	6 344	1 553
24	5 570	1 378
25	7 067	1 659
26	8 894	2 202
TOTAL	203 843	49 527

2. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

Description	R e f	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept .	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue - Standard	-															
Governance and administration		17,268	17,268	17,268	17,268	17,268	17,268	17,268	17,268	17,268	17,268	17,268	17,986	207,937	223,778	247,078
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budget and treasury office		17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,287	206,963	223,478	247,078
Corporate services		25	25	25	25	25	25	25	25	25	25	25	699	974	300	-
Community and public safety		1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,475	1,127	17,351	16,762	16,705
Community and social services		1,012	1,012	1,012	1,012	1,012	1,012	1,012	1,012	1,012	1,012	1,012	1,439	12,573	10,870	11,413
Sport and recreation		56	56	56	56	56	56	56	56	56	56	56	(618)	-	702	-
Public safety		398	398	398	398	398	398	398	398	398	398	398	398	4,778	5,040	5,292
Housing		8	8	8	8	8	8	8	8	8	8	8	(92)	-	150	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		122	122	122	122	122	122	122	122	122	122	122	195	1,533	115	121
Planning and development		122	122	122	122	122	122	122	122	122	122	122	195	1,533	115	121
Road transport		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,691	187,198	192,488	195,301
Electricity		15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,591	15,691	187,198	192,488	195,301
Water		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Standard		34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	35,000	414,018	433,143	459,205
			51,182	51,182	51,182	51,182	51,182	51,182	51,182	51,182	51,182	51,182				
Expenditure - Standard	-	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	22,6	148,0	164,0	170,9
Governance and		11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	11,3	22,6	148,0	164,0	170,9

administration	98	98	98	98	98	98	98	98	98	98	98	36	12	02	16
Executive and council	3,014	3,014	3,014	3,014	3,014	3,014	3,014	3,014	3,014	3,014	3,014	10,813	43,970	38,168	38,302
Budget and treasury office	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	5,019	56,346	78,799	82,552
Corporate services	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	6,804	47,697	47,035	50,062
Community and public safety	4,162	4,162	4,162	4,162	4,162	4,162	4,162	4,162	4,162	4,162	4,162	(5,913)	39,866	52,728	56,104
Community and social services	2,024	2,024	2,024	2,024	2,024	2,024	2,024	2,024	2,024	2,024	2,024	489	22,751	29,736	31,000
Sport and recreation	541	541	541	541	541	541	541	541	541	541	541	(3,907)	2,041	6,862	8,704
Public safety	1,289	1,289	1,289	1,289	1,289	1,289	1,289	1,289	1,289	1,289	1,289	896	15,074	12,016	12,677
Housing	308	308	308	308	308	308	308	308	308	308	308	(3,390)	–	4,114	3,722
Health	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	(2,184)	14,178	17,666	18,872
Planning and development	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	1,487	(2,184)	14,178	17,666	18,872
Road transport	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Environmental protection	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Trading services	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	10,224	87,294	88,930	93,229
Electricity	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	10,224	87,294	88,930	93,229
Water	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Waste water management	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Waste management	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Expenditure - Standard	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,764	289,350	323,327	339,122
Surplus/(Deficit) before assoc.	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,236	124,668	109,816	120,083
Share of surplus/(deficit) of associate												–	–	–	–
Surplus/(Deficit)	1	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,236	124,668	109,816	120,083

3. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

3.1 Budget and Treasury Office

Unit: Budget Planning and Financial Reporting

IDP REF.	NATIONAL KPA	DEPARTMENTAL DOCUMENT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Municipal Finance Management Act Monthly Budget Statements (Section 71 Report)	12 monthly reports submitted to the Mayor, NT & PT; Proof of submission	12 reports per year submitted to Management Team	Number of reports submitted within 10 working days.	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of monthly budget statements (section 71) reports to National Treasury and Provincial Treasury and mayor within 10 working days of the following month.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor within 10 working days of the following month as follows: 15 August 2016; 14 September 2016;	Submission of monthly reports to National Treasury and mayor within 10 working days of the following month as follows: 14 November 2016; 14 December 2016;	Submission of monthly reports to National Treasury and mayor within 10 working days of the following month as follows: 14 February 2017; 14 March 2017;	Submission of monthly reports to National Treasury and mayor within 10 working days of the following month as follows: 12 May 2017; 14 June 2017; 14 July 2014;

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Reports submitted to National Treasury as required to National and Provincial i.e. quarterly reports section	4 quarterly report; proof of submission	4 reports per year submitted to Management Team	Number of reports submitted by set date	Number by date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of quarterly reports (section 52d reports and withdrawal report) National Treasury, Provincial Treasury by the 10th working of each quarter	Submission of quarterly reports National Treasury, Provincial Treasury by 14 October 2016	Submission of quarterly reports National Treasury, Provincial Treasury by 16 January 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 April 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 July 2017
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Bank account details submitted to National and Provincial and Auditor-General	Proof of submission and Acknowledgement of receipt	Bank account completed forms for financial year 2014/15	Number of report submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	One annual banking details to be reported to National Treasury by 01 July 2016	One annual banking details to be reported to National Treasury by 01 July 2016.	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Reports submitted to National Treasury as required to National and Provincial i.e. withdrawal report	Quarterly reports submitted to NT & PT; Proof of submission	Withdrawal report submitted on a Quarterly reports in financial year 2015/16	Number of report submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of quarterly reports withdrawal report National Treasury, Provincial Treasury by 30 June 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 October 2016	Submission of quarterly reports National Treasury, Provincial Treasury by 16 January 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 April 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 July 2017
									Quarterly Cash flow →					Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Mid-year budget and performance assessment.	Proof of submission and the actual document	Annual report submitted by the 25 th January to Council, National and Provincial Treasury.	Date of Submission of Mid-term budget report	Date	N/A	N/A	N/A	N/A	N/A	Operational	Mid - Term report to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial by the 25th January 2017.	N/A	N/A	Mid - Term report to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial by the 25th January 2017.	N/A
Quarterly Cash flow →														Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Bank reconciliations	12 monthly bank reconciliations reconciled to the General Ledger and submitted to MTM, Standing Committee, EXCO, and Council.	Submitted Bank reconciliation monthly basis to MTM, Standing Committee, EXCO, Council.	Number of submitted monthly reconciliation by set timeframe	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by 30 June 2017.	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 15 August 2016; 14 September 2016;	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016; 14 December 2016;	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February 2017; 14 March 2017;	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017; 14 June 2017; 14 July 2017.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
															14 October 2016.	16 January 2017;	14 April 2017.		
Quarterly Cash flow →									Nil	Nil	Nil	Nil	Nil						
	Municipal Financial Viability and Management Budget Planning and Financial Reporting	N/A	Cash Investment Register reconciles to General Ledger	12 monthly cash investment register reconciles with the General Ledger and reported to MTM, Standing Committee, EXCO, and Council.	Submitted Investment register to MTM, Standing Committee, EXCO, and Council.	Number of monthly investment registers submitted by set timeframe	Number date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly investment registers reconcile to the General Ledger and signed off by the Chief Financial Officer and submitted to	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates:	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates:	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates:	3monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
														MTM, Standing Committee, EXCO, and Council by 30 June 2017.	15 August 2016; 14 September 2016; 14 October 2016.	14 November 2016; 14 December 2016; 16 January 2017.	14 February 2017; 14 March 2017; 14 April 2017.	2017; 14 June 2017; 14 July 2017.	
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Good Governance and Public Participation	Budget Planning and Financial Reporting	N/A	Budget related management policies	Council resolution	Submitted and reviewed policies to National Treasurer	Number of developed and reviewed policies By set	Number date	N/A	N/A	N/A	N/A	N/A	Operational	Annual review of 8 policies within the legislative prescript	N/A	N/A	N/A	Annual review of 8 policies within the legislative prescripts of

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Monthly Interim Financial Statements	12 monthly interim financial statements prepared and reported to MTM, Standing Committee, EXCO, and Council.	12 report for financial year 15-16	Number of submitted monthly financial statements to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, and Council by the 10 th working day of the	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 15 August 2016;	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 14 November 2016;	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 14 February 2017;	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 12 May 2017; 14 June 2017; 14 July

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
														following month.	14 September 2016; 14 October 2016.	14 December 2016; 16 January 2017.	14 March 2017; 14 April 2017.	2017.	
														Quarterly Cash flow →	Nil	Nil	Nil	Nil	Nil
	Municipal Institutional Development and Transformation	Budget Planning and Financial Reporting	N/A	Training of staff	Attendance register	Unit staff members	Number of trainings by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Two trainings to be attended by 31 March 2017.	N/A	One training to be attended by 31 December 2016.	One training to be attended by 31 March 2017.	N/A
														Quarterly Cash flow →	Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Submission of adjusted budget	adjusted budget submitted to MT, SC, EXCO, Council and NT & PT and proof of submission	2016/17 approved Budget	Adjusted budget by submitted to Management Team, Standing Committee, EXCO, and Council by set date	Report Date	N/A	N/A	N/A	N/A	N/A	Operational	Prepare and Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 28th February 2017.	N/A	N/A	Prepare and Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 28th February 2017.	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Budget preparation process	Approved Budget Process plan and proof of submission	Submitted 2016/17 Time schedule to Management Team, EXCO, Standing Committee, Council and National and Provincial Treasury	Submitted Process Plan to Management team, Standing Committee, EXCO, Council and National and Provincial Treasury by set date.	Approved Budget Process plan Date	N/A	N/A	N/A	N/A	N/A	Operational	Budget Process Plan (One time schedule) submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury	Budget process plan submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury for the next financial	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
						y.									Treasury by for the next financial year 10 months before start of new financial year	year 10 months before start of new financial year				
															Quarterly Cash flow →	Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Budget preparation process	Tabled draft budget and proof of submission	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 31 st March.	Tabled and submitted draft budget to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date.	Tabled draft budget Date	N/A	N/A	N/A	N/A	N/A	operational	Submit tabled draft budget that is aligned to the IDP 90 days before the start of a new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury	N/A	Submit Budget return forms to management team by 31 October 2016	Submit tabled budget 90 days before of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Budget preparation process	Approved Budget, Council Resolution, proof of submissions	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the	Approved and submitted budget to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date	Approved budget Date	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Submit Approved budget that is aligned to the IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 June 2017.	N/A	N/A	N/A	Submit Approved budget that is aligned to the IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 June 2017.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil	
	Good Governance and Public Participation	Budget Planning and Financial Monitoring	N/A	Consultations on tabled budget	Agenda, reports and attendance registers	Budget Community Outreach held on 12 – 16 September 2016 and 11 – 15 April 2017	Number of public meetings held by set date	Number date		R200 000.00						Two Budget Community Outreach held by 30 April 2017	Budget Community Outreach held before 30 September 2016	N/A	N/A	Budget Community Outreach held before 30 April 2017
									Quarterly Cash flow →						R200 000.00				R200 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Budget preparation	Tabled tariff of charges and proof of submission	Submitted tariff of charges to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	Tabled tariff of charges by set date	Tabled tariff of charges date	N/A	N/A	N/A	N/A	N/A	operational	Submit the tariff setting 30 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A	N/A	Submit the tariff setting 30 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Monthly reports to MTM.	Proof of submission	Submit the 12 monthly reports to Management Team.	Number of Monthly reports submitted to Management Team by set timeframe.	Number and date.	N/A	N/A	N/A	N/A	N/A	Operational	Submit 12 monthly reports to Management Team by the 10th working day of the following month.	Submit 3 monthly reports to Management Team on the following dates: 15 August 2016; 14 September 2016; 14 October 2016.	Submit 3 monthly reports to Management Team on the following dates: 14 November 2016; 16 January 2017.	Submit 3 monthly reports to Management Team on the following dates: 14 February 2017; 14 March 2017; 14 April 2017.	Submit 3 monthly reports to Management Team on the following dates: 12 May 2017; 14 June 2017; 14 July 2017.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	Preparation of Annual Financial Statements with no misstatements.	GRAP Compliant Statements And proof of submission	Submitted GRAP Statements to Management Team, Audit Committee and Auditor-General.	Submitted GRAP Compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National Treasury and Provincial Treasury by the set date.	GRAP Compliant Statements	N/A	R2 000 000.00	N/A	N/A	N/A		Submit GRAP compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31st August 2016.	Submit GRAP compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31st August 2016.	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R2 000 000.00	R2 000 000.00			
	Basic Service Delivery and Institutional Budget and Treasury			Unspent Grants Management	Approved roll-over application	2015/2016 roll-over approved by national treasury	Approved roll-over application from national treasury by set date.	Approved roll-over application date		R15 000					Approved roll-over application from national treasury by 31 October 2016	Approved roll-over application from national treasury by 31 October 2016	N/A	N/A	N/A
									Quarterly Cash flow						R15 000	R15 000	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	FINANCIAL VIABILITY	BUDGET AND REPORTING		Unqualified Audit Opinion	Signed unqualified Audit report	Achieved Clean Audit Report with no other matters in 2014/15 FY.	Achieved Unqualified Audit Opinion by set date	Signed Unqualified Audit report date		R4 000 000						Achieve a Unqualified Audit Opinion issued by the Auditor-General and submit it to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 November 2016	N/A	Achieve a Unqualified Audit Report issued by the Auditor-General and submit it to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury .	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R 4 000 000	N/A	R 4 000 000	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	financial viability	budget and reporting		mSCOA Regulations	MFMA Circulars and Regulations	mSCOA Steering Committee Council Approved SCOA Plan.	Appointed FMS Vendor and Upgraded systems by set date	Service Provider Systems date		R3 000 000					Appointment of Approved FMS Vendor as per SCOA regulations; and Upgrading of Systems from Non-SCOA to SCOA approved Systems by y 30 June 2017	Steering Committee meeting	Steering Committee Meeting Advertise for a new system /upgrade the current system	Steering Committee Meeting Appointment of the systems vendor	Steering Committee meeting Implementation of mSCOA compliant Financial Management System

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R3 000 000	Nil	Nil	Nil	R3 000 000

Unit: Revenue Collection and Expenditure Management

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Revenue and Expenditure Management		N/A	Debt Collection & Reduction	Status report on monthly reduction of debt	R 69 M as at 30 June 2016	Amount of debt reduced by set date	Amount Date	N/A	N/A	N/A	N/A	N/A	Operational	Reduction of the debt of R69 262 656 by R12M by 30 June 2017	Reduce debt by R3,000 000	Reduce debt by R3,000 000	Reduce debt by R3,000 000	Reduce debt by R3,000 000
							Debtor's reduction by 5% as at 30 June 2017		Quarterly Cash flow						NIL →				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and	Revenue and Expenditure Management	N/A	General Valuation Roll	General valuation roll	General valuation roll	2013/2017 General valuation roll	General valuation roll		R500 000	05/20/20/30/3190/000	N/A	N/A	Operational	Procurement of services from a service provider and production of a general valuation roll to be implemented on 01 July 2017	Appointment of a municipal Valuer by 30 September 2016	none	Draft valuation roll by 31 January 2017	Approved Valuation Roll by 30 June 2017
									Quarterly Cash flow						R500 000	R500 000			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Debtors Reconciliations	Monthly reconciliations	Monthly Reconciliations are done monthly.	Number of monthly debtor's reconciliations.	Number	N/A	N/A	N/A	N/A	N/A	Operational	Reconciliations Done on a monthly basis by 30 June 2017	3 Monthly debtors reconciliation from the billing system to the General ledger and signed off by the Chief Financial Officer by the following dates: 15	3 Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016 14 December	Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February	Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017 14 June

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER			
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
														August 2016 14 September 2016 14 October 2016	2016 16 January 2017	2017 14 March 2017 14 April 2017	2017 14 July 2017	
Quarterly Cash flow									Nil →									

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Municipal Financial Viability and Management	Revenue and Expenditure Management	N/A	Provision and Supply of free basic services to Indigent Beneficiaries	Indigent register	11700 beneficiaries currently receiving the support through Grid and Non Grid Energies.	11700 to be approved by 30 June 2017	Number Date	R12 000 000.00	R12 000 000.00	05/40/40/4970/000	N/A	N/A	Operational	Supply 12 613 registered approved indigent beneficiaries by 30 June 2017	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Alternative	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Gel and oil	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Alternative	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Alternative	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Alternative

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
														energy: Gel and oil 6 000 Solar 4 922	6 000 Solar 4 922	energy: Gel and oil 6 000 Solar 4 922	6 000 Solar 4 922		
									Quarterly Cash flow			R12 000 000.00							

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
Municipal Financial Viability and Expenditure		Revenue and Expenditure	N/A	Charging of Interest on arrear accounts	Report on interest raised on outstanding debtors	Interest is charged on arrear accounts	Amount of interest levied	Amount	N/A	N/A	N/A	N/A	N/A	Operational	Levying of Interest on outstanding debtors at an annual rate of 18% by 30 June 2017	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.
Quarterly Cash flow															Nil →					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Institutional Development and	Revenue and Expenditure Management	N/A	Billing of Accounts	Billing Report.	Billing done by 31 ST of the month and Posting of 7000 Accounts by the 15 th of the month	Number of accounts billed and posting done by set date	Number and Date	R200 000.00	R200 000	05/20/20/5380/000	N/A	N/A	Operational	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month
									Quarterly Cash flow						R200 000.00	R50 000	R50 000	R50 000	R50 000
	Municipal Revenue		N/A	Smart metering install	Installation of meters	Non Smart Meters install	No of meters installed	Number	R1500 000	R1500 000.00	05/20/30/5190/000	N/A	N/A	Operational	Replacement of 3500 non-smart meters to	Install 1000 meters	Install 1000 meters	Install 1000 meters	Install 1000 meters

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				ation	number of meters installed	ed in the Matati ele area where electricity is supplied by the municipality.								smart - grid meters by 30 June 2017. Development of management & monitoring backroom. Meter Management Dashboard.					
Quarterly Cash flow														R1 500 000.00	→ R375 000	R375 000	R375 000	R375 000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Revenue and Expenditure Management		N/A	Data Cleansing		Customers files with limited information.	No of customers statements issued with no re-turns to municipality.	Number	R500 000.00	R500 000.00	05/20/20/5190/000	n/a	n/a	operational	To do data cleansing of 5000 on the billing system as at 30 June 2017	Update the debtors Masterfile with outstanding information on 1 250 accounts in the billing system	Update the debtors Masterfile with outstanding information on 1 250 accounts in the billing system	Update the debtors Masterfile with outstanding information on 1 250 accounts in the billing system	Update the debtors Masterfile with outstanding information on 1 250 accounts in the billing system
									Quarterly Cash flow						R500 000.00	R 125 000	R125 000	R125 000	R125 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Expenditure Management	N/A	Payroll Administration by 25 th of each month	Signed Bank Authorizations of Salaries & Payroll Summary Report by 25 th of each month.	Payment of Salaries and Allowances is done on the 25 th of every month	monthly payments of salaries by set date	Date on which salaries are paid	n/a	n/a	n/a	n/a	n/a	n/a	12 Monthly Salary Payments to be made by 25 of each month	Salaries paid on the 25 th of each month.	Salaries paid on the 25 th of each month	Salaries paid on the 25 th of each month	Salaries paid on the 25 th of each month	
Quarterly Cash flow														Nil →	Nil	Nil	Nil	Nil	
Munic Reven	N/A	Creditors Admin	Monthly Repor	Creditors not all	Percentage of receive	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% payments for	100% Payments done	100% Payments done within	100% Payments done	100% Payments done		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Administration	Payments of creditors within 30 days by means of payment Register & Audit Report.	paid within 30 days	invoices per month against number of payments made within 30 days.								Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements	within 30 days on receipt of invoice	30 days on receipt of invoice	within 30 days on receipt of invoice	within 30 days on receipt of invoice

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil →	Nil	Nil	Nil	Nil
	Municipal Financial	Revenue and Expenditure	N/A	Submission of reviewed policies.	Reviewed policies with council resolution	2016/17 approved policies	Reviewed policy	Reviewed policy	N/A	N/A	N/A	N/A	N/A	N/A	Submit policies to council for annual review	none	none	Draft policy review for comments and suggestions	Approval of reviewed policy by 31 May 2017
									Quarterly Cash flow						Nil →	Nil	Nil	Nil	Nil

UNIT: SUPPLY CHAIN MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY	SCM	N/A	Procurement Plan Management & Implementation 2016/17	Approved Procurement Plan Monthly communication with department	Approved procurement plan-2015/16	Approved Procurement Plan and Percentage of implementation	Plan Date Percentage	N/A	N/A	N/A	N/A	N/A	Operational	To have an approved Procurement Plan by 31 July 2016	Adoption of procurement plan by council	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				council															
	Municipal Financial Viability and Management	SCM	N/A	Demand Management	Proof of invitation, updated register of accredited prospective service providers,	Accredited Prospective Service Provider Register for 2015/16 FY	Updated accredited Service Provider register and Supplier day hosted by set date	Registers Date	250,000	200 000	05/20/25/5190/000	N/A	N/A	Operational	Updated and Verified register of accredited prospective service by 31 June 2017 Supplier Day by November 2016	Invitation to register on the list of Accredited prospective service providers by 15 July 2016 Verification of accredited prospective service Updated register of accredited prospective service providers	Updated list of accredited prospective service providers Supplier Day by 30 November 2016	Updated list of accredited prospective service providers	Updated list of accredited prospective service providers
								Quarterly Cash flow						200,000 →	N/A	200,000	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Local Economic Development	SCM	N/A	Acquisition Management (1)	Awarded bids, Deviation Register, Reports on Regulation 32 bids,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2015/6 FY	Percentage of procurements between R30 000.00 and R20 000.00 procured locally	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	50% of Procurement between R30 000 - R200 000 procured locally	50% of Procurement between R30 000 - R200 000 procured locally	50% of Procurement between R30 000 - R200 000 procured locally	50% of Procurement between R30 000 - R200 000 procured locally	50% of Procurement between R30 000 - R200 000 procured locally
				Acquisition Management (2)	Awarded bids, Deviation Register, Reports on Regulation 32 bids,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2015/6 FY	Percentage of procurements above R200 000.00 procured locally	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and	SCM	N/A	Acquisition Management (3)	Awarded bids, Deviation Register, Reports on Regulation 32 bids,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2015/6 FY	Percentage of bids done through competitive bidding	Percentage							60% of bids done through competitive bidding	60% of bids done through competitive bidding	60% of bids done through competitive bidding	60% of bids done through competitive bidding	60% of bids done through competitive bidding
															N/A	N/A	N/A	N/A	N/A
	Municipal Financial Viability	SCM	N/A	Acquisition Management (4)	Appointment letters, Register for training	2015/16 Bid Committee	Established and trained bid committee by set date	Committee Date	N/A	N/A	N/A	N/A	N/A	N/A	Establishment and Training of the Bid Committee by 31 December 2016	N/A	Establishment and Training Bid Committee by end of December 2016	N/A	N/A
															N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and	SCM	N/A	Acquisition Management (5)	Closing Registers, intention letter	Awarded bids, Deviation Register, Reports on Regulation 32 bids,	Number of days for awarding of bids	Number	N/A	N/A	N/A	N/A	N/A	N/A	Ensure 60 days turnaround time from closing date for the awarding of bids	Ensure 60 days turnaround time from closing date for the awarding of bids	Ensure 60 days turnaround time from closing date for the awarding of bids	Ensure 60 days turnaround time from closing date for the awarding of bids	Ensure 60 days turnaround time from closing date for the awarding of bids
														N/A	N/A	N/A	N/A	N/A	N/A
	Municipal Financial	SCM	N/A	Acquisition Management (6)	Irregular Expenditure register, Deviation register,	12 report on irregular expenditure for Financial year 2015/1	Number of report on irregular expenditure	Number	N/A	N/A	N/A	N/A	N/A	N/A	To have 12 monthly reports on Irregular expenditure submitted to Management Team Meeting (MTM),	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
					monthly reports on irregular expenditure	6										4 Quarterly reports on irregular expenditure to STANCO, EXCO and the Council by 30 June 2017	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.
																N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	SCM	N/A	Stores management	Quarterly stock count Reconciliation of stock counts Re-order levels report	Stores management procedures in place	Number of stock counts, reconciliations, Investigations, report by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly Stock counts, Reconciliation of stock counts to General Ledger, Investigate and report on discrepancies Perform annual stock take by 30 June 2017	1 Stock counts, 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	1 Stock counts, 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	1 Stock counts, 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	Perform Annual Stock count by 30 June 2016 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies
														N/A	N/A	N/A	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	SCM	N/A	Fixed Asset management (1)	12 Updated Asset additions on the Asset register, 4 Updated Asset Register	There is an Updated Fixed Asset Register for 2015/16	Number of asset additions on register and physical verification of non-infrastructure assets done	Number	N/A	N/A	N/A	N/A	N/A	Operational	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets done quarterly	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets done quarterly	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets done quarterly	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets done quarterly	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets done quarterly
				Fixed Asset management (2)	4 Recons, 4 Report on updated Asset Register	There is an Updated Fixed Asset Register for 2015/16	Number of recons and reports on Updated Asset Registers submitted to MTM, STANCO, EXCO, Council	Number							4 Quarterly Asset reconciliation to General Ledger and 1 report on Updated Assets Register submitted to MTM, STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM, STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM, STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM, STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM, STANCO, EXCO and Council

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability and Management	SCM	N/A	Maintenance of Service Providers contract (1)	Appointment Letter, Signed Service Level Agreement/Contracts	Contract register is in place	Number of days in which Contracts/service level agreements are signed after a bid is awarded	Date Contract register	N/A	N/A	N/A	N/A	N/A	Operational	To have signed contracts/service level agreements for all the bids awarded within 30 days of award date.	Ensure contracts/service level agreements signed within 30 days from the date of appointment	Ensure contracts/service level agreements signed within 30 days from the date of appointment	Ensure contracts/service level agreements signed within 30 days from the date of appointment	Ensure contracts/service level agreements signed within 30 days from the date of appointment
				Maintenance of Service Providers contract (2)	Proof of submission Monthly updated contract register	Contract register is in place	Number of days in which reports on awarded bids were submitted to National treasury and number of Updated contract register	Number							Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER									
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4					
									Quarterly Cash flow						Nil →	Nil	Nil	Nil	Nil					
Municipal Financial Viability and Management	SCM	N/A	Fleet management	12 fleet abuse cases and accidents reports	Fleet management procedures	Number of fleet abuse cases and accidents reports and percentage of roadworthy municipal fleet	Number Percentage	650,000	480,000	05/20/25/4910/000	N/A	N/A	Operational	12 monthly report on fleet abuse cases and accidents	3 monthly report on fleet abuse cases and accidents	3 monthly report on fleet abuse cases and accidents	3 monthly report on fleet abuse cases and accidents	3 monthly report on fleet abuse cases and accidents						
								2015/16 accidents reported						Vehicle Licensing, Vehicle service orders						2015/16 fleet abuse cases	Ensure 100% Roadworthy municipal fleet by 30 June 2017	Ensure 100% Roadworthy municipal fleet	Ensure 100% Roadworthy municipal fleet	Ensure 100% Roadworthy municipal fleet
								Quarterly Cash flow						480,000 →	120,000	120,000	120,000	120,000						

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 REV.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Municipal Financial Viability and	SCM	N/A	SCM policy and Fleet Management policy and Infrastructure procurement policy	Approved SCM Policy, Fleet Management Policy and Infrastructure procurement policy with Council Resolutions	Approved SCM Policy, Fleet Management Policy and Infrastructure procurement policy for 2016/2017	Reviewed SCM policy, Fleet Management policy and Infrastructure Procurement Policy by set date	Policies Date	N/A	N/A	N/A	N/A	N/A	Operational	Review Fleet Management Policy and SCM Policy and Infrastructure Procurement Policy by 31 May 2017	N/A	N/A	Draft review policy for comments and suggestions by 31 March 2017	Approval of reviewed policy by council on 31 May 2017	
								Quarterly Cash flow						Nil →	Nil	Nil	Nil	Nil	

3.2 Community Services Department

Unit: Public Participation

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	Public Participation	All wards	Establishment of War-rooms in each ward of the 26 wards.	Attendance registers, agenda and minutes.	There are ward fora established per ward	Number of War rooms established by set date	Number Date	R150 000.00	R150 000.00	25415370000	N/A	N/A	Operational	Facilitate the Establishment of 26 War-rooms in the municipality by 31 December 2016	Establishment of 6 War-rooms by 30 September 2016	Establishment of 6 War-rooms by 31 December 2016	Establishment of 7 War-rooms by 31 March 2017	Establishment of 7 War-rooms by 30 June 2017
									Quarterly Cash flow					R150 000.00	N/A	N/A	N/A	N/A	
	Good Governance and Public Participation	Public Participation	All wards	War-room calendar of meetings.	Calendar of meetings for the War-rooms	There are ward fora established per ward	Completed calendar by set date	Calendar Date	N/A	N/A	N/A	N/A	N/A	Operational	Develop calendar of meetings for the War-rooms by 31 January 2017	Draft Calendar of War-rooms meetings by 30 September 2016	N/A	Adoption of the Calendar of meetings by 31 January 2017	N/A
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	Public Participation	N/A	Consolidated War-room reports	Consolidated reports	There are ward fora established per ward	Number of reports compiled by set date	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	Prepare 6 consolidated War-room reports by 30 June 2017	Prepare two(2) consolidated war-room reports by 30 September 2016	Prepare two(2) consolidated war-room reports by 31 December 2016	Prepare two(1) consolidated war-room reports by 31 March 2017	Prepare two(1) consolidated war-room reports by 30 June 2017	
								Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil	
Good Governance and Public Participation	Public Participation	N/A	Stakeholder meeting, Community meeting and public education	Attendance Register, Agenda, Minutes	Public Participation and Public Education Policy	Public engagements and programmes held by set date	Date	R810 000.00	R100 000.00	0525415180	N/A	N/A	N/A	Coordinate stakeholder meeting and conduct (2) two public education meetings for the community by 30 June 2017	Holding of stakeholder meeting	Holding of (1) one public education meeting	N/A	Holding of (1) one public education meeting	
								Quarterly Cash flow						R100 000.00	R10 000.00	R45 000.00	Nil	R45 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
Good Governance and Public Participation	Public Participation	N/A	Management of complaints, petitions and marches	Complaints, petitions and application for marches	Complaints management system	Number of complains, petitions and applications for marches	Committee Date	N/A	N/A	N/A	N/A	N/A	Operational	100% management of complaints, petitions and applications for marches by 30 June 2017	100% management of complaints, petitions and applications for marches	100% management of complaints, petitions and applications for marches	100% management of complaints, petitions and applications for marches	100% management of complaints, petitions and applications for marches
								Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	
Good Governance and Public Participation	Public Participation	N/A	Installation of customer care line, advertising of the hotline	Customer care direct hotline; Memo to ICT;	Customer care office line in place	Customer care direct hotline established by set date	Hotline Date	R20 000.00					Establishment of customer care direct hotline by 30 June 2017	Preparation of specifications for the installation of the customer care direct hotline	Appointment of the service provider for the installation of the customer care direct hotline.	Commissioning of customer care direct hotline.	Commissioning of customer care direct hotline.	
								Quarterly Cash flow					R20 000.00	Nil	Nil	R10 000.00	R10 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
Good Governance and Council Support	N/A	2016 customer care survey	Number of people interviewed	2016 customer care survey	Survey conducted by set date	Date	R4 000 000.00					Conduct annual customer satisfaction survey by 30 June 2017	Develop Terms of Reference and submit them to SCM	Appointment of Service Provider	Conduct annual customer satisfaction survey	Compile Report on customer satisfaction survey		
							Quarterly Cash flow					R 400 000.00	Nil	Nil	R 400 000.00	Nil		
Good Governance and Public Council Support	N/A	Monitoring of presidential hotline, suggestion boxes, walk-ins and written complaints and petitions	Recorded complaints and petitions; Proof of referral; Attendance registers of meetings for dispute mitigation	Customer care policy and public participation and petitions plan in place	Percentage of received, referred and resolved complaints and petitions by set date	Percentage Date	N/A	N/A	N/A	N/A	N/A	Operational	100% Management of complaints and petitions by 30 June 2016	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	
							Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
Good Governance and Public Council Support	N/A	Process plan and framework for establishment of new ward committee	Adopted Framework and a process plan	10 ward committees per ward for 2015/16 financial year	Adopted framework and process plan by set date	Framework and Plan Date	N/A	N/A	N/A	N/A	N/A	Operational	Adopted framework and process plan for establishing ward committees by 30 December 2016	Develop terms of reference and process plan	Adoption of framework and process plan	N/A	N/A	
							Quarterly Cash flow					Nil	NIL	NIL	NIL	NIL		
Good Governance and Public Council Support	N/A	Orientation Workshops for new councilors and ward committees	Attendance registers	10 ward committees per ward for 2015/16 financial year	Number of workshops held by set date	Number Date	R 810 000.00	R150 000 00 000.00+R 100 000.00	0525415180	N/A	N/A	N/A	Facilitate 2 Orientation workshops for ward committees and Councillors BY 31 December 2016	Orientate ward CLLRS	Orientate ward committees	N/A	N/A	
							Quarterly Cash flow					R 610 000	R 150 000.00	R 100 000.00	NIL	NIL		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public	Council Support	Council Support	Ward Committee quarterly meetings	Attendance register	Municipal Systems Act	Number of ward committee meetings held by set date	NUMBER	R 810 000.00	R 160 000.00	0525415180				Facilitation and coordination of 104 quarterly ward committee meetings held by 30 June 2017	One meeting held in all 26 wards	One meeting held in all 26 wards	One meeting held in all 26 wards	One meeting held in all 26 wards	
								Quarterly Cash flow						R 160 000.00	R 40 000.00	R 40 000.00	R 40 000.00	R 40 000.00	
Good Governance and Public	Council Support	Council Support	Review and establish residential addresses in all the 26 Wards	Proof of all verified addresses	Residential addresses exist in Matatiele Town and the Proof Residence forms issued by the Municipality	Number of residential addresses in the entire municipality	date	R 810 000.00	R 200 000.00	0525415180	NA	NA	NA	Verifying and establishing residential addresses by 30 June 2017	Verifying and establishing residential addresses in 6 wards	Verifying and establishing residential addresses in 6 wards	Verifying and establishing residential addresses in 7 wards	Verifying and establishing residential addresses in 7 wards	
								Quarterly Cash flow						R 200 000.00	R 50 000.00	R 50 000.00	R 50 000.00	R 50 000.00	

UNIT: ENVIRONMENTAL AND SOLID WASTE MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND CONSERVATION		Fire breaks establishment in Matatiele Nature reserve	TOR, adverts, appointment letters, invoices, proof of payments and PSC Reports and monthly reports	20km	Number of kilometer's established by set date	Kilometer\km date	R 500 000.00	R 500 000.00	05 30 35 4976 000					To establish 20km of firebreaks in the Nature Reserve by 30 June 2017	Procurement Services and 20 km fire break establishment.	3 Project Progress Report	3 Project Progress Report	3 Project Progress Report
									Quarterly Cash flow						R 500 000.00	R467 600.00	R10 800.00	R10 800.00	R10 800.00	
	BASIC SERVICE	ENVIRONMENTAL MANAGEMENT		Control of illegal dumping	Reports and pictures	08 illegal dumps in Matatiele and one in Cedarville	Monthly reports and pictures	Pictures of before and after cleaning	N/A	N/A	N/A	N/A	N/A	N/A	To identify and eradicate illegal dumping by 30 June 2017	2 of illegal dumping Curbing	2 illegal dumping Curbing	2 illegal dumping Curbing	2 illegal dumping Curbing	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE	1, 19, 20 and 26	Waste Management Awareness	Filled survey forms signed by the residents in 4 wards (1, 19, 20 and 26), and report	26 awareness campaigns	Number of awareness campaigns conducted by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	To conduct 4 waste management awareness to 4 wards receiving waste services by 30 June	To conduct Waste Management awareness in ward 19 and 20	To conduct Waste Management Awareness in ward 1 and 26	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE	20	Waste Buy-Back Centre	TOR, advert, appointment letter, invoices, proof of payments and photos	There is an existing licensed landfill site	Constructed Buy-Back center structure	Structure	R 1 000 000.00	R 1 000 000.00		80 30 35 5751 025		Construction of a Waste buy Back center by 30 June 2017	Drafting of TOR, advertise and appoint a service provider	Fencing of the site	Construction of waste buy-back center.	Electrification and water system installation and project handover.	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R 1 000 000.00	R300 00.00	R100 000.00	R400 000.00	R200 000.00
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE		Procurement of refuse bags	TOR, advert, appointment letter, invoices, proof of payments and photos	There is an existing licensed landfill site	Procured refuse bags	Refuse bags	R 10 290 000.00	R100 000.00	05 30 35 4910 000				Procurement of refuse bags by 30 June 2017.	Drafting of TOR, advertise and appoint a service provider	Procure refuse bags	Delivery of refused bags	N/A
									Quarterly Cash flow						R100 000.00	Nil	Nil	R100 000.00	Nil
BASI	ENVIR	19		Waste removal in	Monthly Reports	CBD waste	Number of reports	Number	R 10 290.0	R 2 470	05 30				To clean and remove	Cleaning and refuse	Cleaning and refuse	Cleaning and refuse	Cleaning and refuse

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				the CBD		removal	by set date								waste in the CBD and 12 reports by 30 June 2017	removal in the CBD and 3 reports	removal in the CBD and 3 reports	removal in the CBD and 3 reports	removal in the CBD and 3 reports	
															Quarterly Cash flow	R 2 520 000.00	R630 000.00	R630 000.00	R630 000.00	R630 000.00
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE	1.20.26	Waste removal in residential areas	Monthly Reports	Cedarville, Maluti and Matatiele Towns	Number of days	Number	R 10 290 000.00	R 2 470 000.00	05 30 35 4910 000				To remove waste in the residential areas and 12 monthly reports by 30 June	Cleaning and refuse removal in the residential area and 3 reports	Cleaning and refuse removal in the residential area and 3 reports	Cleaning and refuse removal in the residential area and 3 reports	Cleaning and refuse removal in the residential area and 3 reports	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE		Cemetery management	Reports	3 cemeteries	Number of graves dug	Number	N/A	N/A	N/A	N/A	N/A	N/A	To provide adequate cemetery services and management By 30 June 2017	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER						
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE	20	Landfill management	12 monthly reports on operation and management of landfill site	Appointed service provider for the operation and management of landfill site	Number of reports on operation and management of landfill site	Number and date	R 10 290 000.00	R 1 575 000.00	05 30 35 4910 000					Operation and management of landfill and 12 monthly reports by 30 June 2017	Operation and management of landfill and 3 monthly reports	Operation and management of landfill and 3 monthly reports	Operation and management of landfill and 3 monthly reports	Operation and management of landfill and 3 monthly reports
									Quarterly Cash flow →					R 1 575 000.00	R 393 750.00	R 393 750.00	R 393 750.00	R 393 750.00	R 393 750.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE	1_19_20_26	Grass cutting in the CBD and residential area.	Reports	Cedarville, Maluti, Harry Gwala, Mountain View and CBD	Number of reports compiled by set date.	Number	R 10 290 000.00	R 3 675 000.00	05 30 35 4910 000					To cut and remove grass from cut areas of Cedarville, Maluti, Harry Gwala, Mountain View and Buxton Park by 30 June 2017	Cutting grass, opening drains and pruning trees in the residential and CBD area	Cutting grass, opening drains and pruning trees in the residential and CBD area	Cutting grass, opening drains and pruning trees in the residential and CBD area	Cutting grass, opening drains and pruning trees in the residential and CBD area
									Quarterly Cash flow						R 3 675 000.00	R 918 750.00	R 918 750.00	R 918 750.00	R 918 750.00	
B	EN	20	Mainte	Pictures	1.5	Number	number	R 2	R 2	0					Maintai	N/A	N/A	N/A	Gradin	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				Maintenance of Landfill access road	and Reports	kilometer's	of km maintained by set								Maintenance of the landfill site access road by 30 June 2017					of 1.5 km Landfill Access Road
															Quarterly Cash flow	R 25 000.00	Nil	Nil	Nil	R25 000.00
	BASIC SERVICE DELIVERY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE		Maintenance of nature reserve access road	Reports and Pictures	10 kilometer's	Number of km maintained by set	Number	R 60 000.00	R 60 000.00	05 30 35 4690 000				Maintenance of the nature reserve road by 30 June 2017	N/A	Grading of 5 km Nature Reserve access Road.	Grading of 5 km Nature Reserve access Road.	N/A	
															Quarterly Cash flow	R 60 000.00	Nil	R30000.00	R30 000.00	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL FINANCIAL VIABILITY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE		Income generation through refuse removal	Report	R2 000 000.00 collected for refuse removal in 2015/16 financial year	Income generated	Number	N/A	N/A	N/A	N/A	R 2 000 000.00	Operational	To have 5420 households and businesses receiving refuse removal services by 30 June 2017	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services
Quarterly Cash flow														(R 2 000 000)	(R 500 000.00)	(R 500 000.00)	(R 500 000.00)	(R 500 000.00)	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL FINANCIAL VIABILITY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE		Income generation through leasing of Commonage for Livestock Grazing	Report	R 99 750.00 collected for the provision of grazing land in Cedarville and Matatiele commonage in 2015/16 financial year	Income generated	Amount	N/A	N/A	N/A	N/A	R 99 750.00	Operational	To provide livestock grazing leases in Cedarville and Matatiele Commonage	Provision of Grazing lease in Cedarville and Matatiele Commonage	Provision of Grazing lease in Matatiele and Cedarville Commonage	Provision of Grazing lease in Matatiele and Cedarville Commonage	Provision of Grazing lease in Cedarville and Matatiele Commonage
									Quarterly Cash flow					(R 99 750.00)	(R 24 937.50)	(R 24 937.50)	(R 24 937.50)	(R 24 937.50)	
	MUNICIPAL ENVIRONMENTAL			Income generation through provision	Report	R18 000.00 Collected for digging of graves in	Income generated	Amount	N/A	N/A	N/A	N/A	N/A	N/A	To provide Cemetery services in	Digging of graves for burials	Digging of graves for burials	Digging of graves for burials	Digging of graves for burials

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				on of Cemetery services		2015/16 financial year								Maluti, Matatielle and Cedarville					
									Quarterly Cash flow					(R 18 000.00)	(R 4 500.00)	(R 4 500.00)	(R 4 500.00)	(R 4 500.00)	
	MUNICIPAL FINANCIAL VIABILITY	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE		Income generation through provision of Ecotourism services	Report	R36 000.00 Collected for the provision of Tourists accommodation and fly fishing at the Lake.	Income generated	Amount	N/A	N/A	N/A	N/A	R30 000.00	N/A	To provide Tourists Accommodation and Fly Fishing at the Lake	Accommodation and fly Fishing	Accommodation and fly Fishing	Accommodation and fly Fishing	Accommodation and fly Fishing
									Quarterly Cash flow					(R30 000.00)	(R 7 500.00)	(R 7 500.00)	(R 7 500.00)	(R 7 500.00)	

Unit: Public Safety

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Purchase of BA Compressor	Terms of reference, advert, appointment letter, invoices	No BA compressor	Equipment purchased by set date	number	R100 000.00			80 30 74 5756 011			Purchase of BA Compressor by 30 June 2017.	N/A	Drafting of specification, advertise and appoint a service provider	Purchase of BA Compressor	N/A
									Quarterly Cash flow					R100 000.00	Nil	Nil	R100 000.00	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Upgrade fire station	Terms of reference, advert, appointment letter, invoices and proof of payment	Aerodrome building	Upgrade complete by set date	Upgraded fire station	R250 000.00			80 30 74 5751 036			upgrade the fire station by 30 June 2017	Drafting of specification, advertise and appoint a service provider	Leveling of the site and installation of a two room Park home.	Water System Installation and Electrification.	Hand over process.
									Quarterly Cash flow					R250 000.00	Nil	R125 000.00	R125 000.00	Nil	
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Fencing of aerodrome	Terms of reference, advert, appointment letter, invoices and proof of	Aerodrome building	Number of km by set date	Km date	R50 000.00		05 30 74 4630 000				Fence aerodrome by 30 June 2017	Drafting of specification, advertise and appoint a service	Fencing of the Site	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					payment									provider					
														Quarterly Cash flow	R50000.00	Nil	R50000.00	Nil	Nil
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Purchase of 5 traffic motorcycles.	Proof of Terms of reference, advert, appointment letter, invoices and proof of payment	Motorcycles.	Number of motorcycles purchased by set date	Number date	R500 000.00			80 30 74 5756007		Purchase of 5 traffic motorcycles by 30 June 2017	Drafting of specification, advertise and appoint a service provider	Purchase of 5 motorcycles.	N/A	N/A	
														Quarterly Cash flow	R500 000.00	Nil	R500 000.00	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Maintenance and service of fire hydrants	Service Certificate	Functional fire hydrants in the areas	Number of hydrants serviced and maintained by set dates	Number date	R100 000.00		05 30 74 4640 000				Maintenance and service of fire hydrants in Matatiele, maluti. And Cedarville by 30 June 2017	Drafting of specification, advertise and appoint a service provider	Servicing of fire hydrant in Matatiele	Servicing of fire hydrant in Maluti	Servicing of Fire hydrant in Cedarville
									Quarterly Cash flow					R100 000.00	Nil	R100 000.00	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Awareness campaigns on disaster and fire	Reports and attendance register	Awareness campaigns done in certain wards	Number of campaigns conducted by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct 8 awareness campaigns on disaster, fire by 30 June 2017	Conduct 3 Awareness Campaigns on disaster and fire	Conduct 2 Awareness Campaigns on disaster and fire	Conduct 3 Awareness Campaigns on disaster and fire	N/A
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Testing for drivers licenses and vehicle licensing	Reports	Approximately 9000 people and vehicles tested	Number of vehicles and people tested	Number	N/A	N/A	N/A	N/A	N/A	N/A	To test 8000 people and 4000 vehicles for licenses by 30 June	To test 2000 people and 1000 vehicles for license	To test 2000 people and 1000 vehicles for license	To test 2000 people and 1000 vehicles for license	To test 2000 people and 1000 vehicles for license

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER										
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4						
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil				
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Testing of vehicles and people for licenses	Reports	Approximately 7000 vehicles licensed	Number of vehicles licensed and registered	Number	N/A	N/A	N/A	N/A	N/A	N/A	Testing, licensing and registration of 4000 new and existing vehicles by 30 June 2017	Testing, licensing and registration of 1000 new and existing vehicles.	Testing, licensing and registration of 1000 new and existing vehicles	Testing, licensing and registration of 1000 new and existing vehicles	Testing, licensing and registration of 1000 new and existing vehicles	Testing, licensing and registration of 1000 new and existing vehicles	Testing, licensing and registration of 1000 new and existing vehicles				
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Systematic stopping and checking of vehicles	Reports	Minimum 15 cars stopped per day by each traffic officer	Number of cars stopped and checked per guide lines	Number	N/A	N/A	N/A	N/A	N/A	N/A	Systematic stopping and checking of 8600 vehicles as per Dep. Transport guideline by 30 June 2017.	Systematic stopping and checking of 2150 vehicles.	Systematic stopping and checking of 2150 vehicles.	Systematic stopping and checking of 2150 vehicles.	Systematic stopping and checking of 2150 vehicles.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	BASIC SERVICE DELIVERY	PUBLIC SAFETY		Routine patrols within the municipality areas	Schedule Reports	Daily patrol	Patrols conducted by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct routine patrols in the Municipal area by 30 June 2017	Ongoing Routine Daily Patrols	Ongoing Routine Daily Patrols	Ongoing Routine Daily Patrols	Ongoing Routine Daily Patrols

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	DEV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	
		PUBLIC SAFETY		Income generation through vehicle pound fees	Report	R18 000.00 generated through vehicles pound fees in 2015/16 financial year	Income generated	Amount							Vehicle pound fees by 30 June 2017	Generate R10 000 from vehicle pound fees	Generate R10 000 from vehicle pound fees	Generate R10 000 from vehicle pound fees	Generate R10 000 from vehicle pound fees.
									Quarterly Cash flow					(R 40 000.00)	(R 10 000.00)	(R 10 000.00)	(R 10 000.00)	(R 10 000.00)	

Unit: EPWP

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION				PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER						
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	LOCAL ECONOMIC DEVELOPMENT	EPWP		Operation Rea Hloekisa	Signed contracts, Project progress reports, Payment schedule and proof of payment	468 EPWP beneficiaries IN 2015/2016	Number of beneficiaries to be identified by set date.	Number and date	R 2 250 000.00 and R 1 790 000.00	R 4 040 000.00	05 30 35 4980 059 ; 05 30 35 4691 0001-05-30-35-5521.000	N/A	N/A	CRR and Incentive grant	286 BENEFICIARIES for Operation Rea Hloekisa to be contracted by 30 June 2017.	Contracts signed by the end of July and Appointment of beneficiaries. 3 Payment schedule, 3 proof of payment and 1	3 Payment schedule, 3 proof of payment and 1 Project progress report	3 Payment schedule, 3 proof of payment and 1 Project progress report	3 Payment schedule, 3 proof of payment and 1 Project progress report

3.3 CORPORATE SERVICES DEPARTMENT

UNIT: ADMIN SUPPORT AND PUBLIC AMENITIES

Administration Support and Public Amenities																			
IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
5.2.3	Municipal Institutional Development & Transformation	Administration Support and Public Amenities	1,19,26	Facilitation of sitting of governance and oversight structures meetings	Minutes, attendance registers, Council Resolution list, advertisements/Public Notices, calendar of Council and Committee	<ul style="list-style-type: none"> Standard Number Of Meetings held as per the annual Calendar of meetings 	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Publicizing of all Council Meetings at least 5 days before sitting of Council Meetings	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	Product

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
					Meetings	Order of the Council										Minutes of each governance structure meeting within 2 weeks after sitting	submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting
						• Annual										Resolutions Captured after every council	Production of Council resolutions and submission of	Production and submission of Council resolutions to	Production and submission of Council resolutions to	Production and submission of Council resolutions to

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
													meeting	the Council Resolutions to the Speaker within 2 weeks of the Council sitting.	the Speaker 2 weeks after each meeting	the Speaker 2 weeks after each meeting	the Speaker 2 weeks after each meeting	the Speaker 2 weeks after each meeting	
													Monitoring of Scheduled Sitting of governance meeting	Production of 1 report on sitting of meetings in each month	Production of 1 report on sitting of meetings in each month	Production of 1 report on sitting of meetings in each month	Production of 1 report on sitting of meetings in each month		

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
																s				
							rof meetings									Preparation and consolidation of 12 MTM Agenda	Issuing of 3 MTM agenda e 24 hours before the sheduled meeting .	Issuing of 3 MTM agenda e 24 hours before the sheduled meeting .	Issuing of 3 MTM agenda e 24 hours before the sheduled meeting .	Issuing of 3 MTM agenda e 24 hours before the sheduled meeting .
															Recording and product ion of 12	Product ion and submiss ion of MTM	Product ion and submiss ion of MTM	Product ion and submiss ion of MTM	Product ion and submiss ion of MTM	

Administration Support and Public Amenities																			
IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
															MTM Minutes in 2016/17 financial year.	minutes to the Chairperson of the meeting	minutes to the Chairperson of the meeting	minutes to the Chairperson of the meeting	minutes to the Chairperson of the meeting
								Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	
5.2.3	Local Economic Development Administration Support and Public Amenities	1,19,20,26	Facilitation of appointment of a Safety and Security Services	Appointment Letter and service level agreement	Municipal premises and assets requiring security services are in place	Advertisement of the bid for a provision of safety Security Services	Date	R7,800,000	R7,800,000	05 25 30 4910 000	N/A	N/A	N/A	Service provider appointed by 30/06/17.	Preparation of specifications for provision of Safety and Security Services	Advertisement of the bid for provision of safety and security services	Evaluation of the safety and security services bid	Appointment and conclusion of the service level agreement for safety and	

Administration Support and Public Amenities																		
IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
			provider			es										security services		
								Quarterly Cash flow						N/A	N/A	N/A	N/A	R7,800,000
5.2.3	Municipal Institutional Development & Transformation Administration Support and Public Amenities	1,19,20,26	Monitoring of provision of Safety and Security services	Minutes of meetings with the Service Provider and monthly Reports of the service provider	Concluded Service level agreement with the service provider	Monthly reports on performance of the service provider.	Number	R7,800,000	R7,800,000	05 25 30 4910 000	N/A	N/A	N/A	Four (4) meetings and Twelve (12) monthly reports on the Monitoring of	Holding of 1 quarterly meeting compilation of 3 reports by the service provider by	Holding of 1 quarterly meeting and compilation of 3 reports by the service provide	Holding of 1 quarterly meeting and compilation of 3 reports by the service	Holding of 1 quarterly meeting and compilation of 3 by the service provider

Administration Support and Public Amenities																			
IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
															the provision security services on key municipal premises by 30 June 2017	30/09/16	report by 31/12/16	provide report by 31/03/17	reports by 30/06/17
						•									R7,800,000	R1,950,000	R1,950,000	R1,950,000	R1,950,000
5.2.3	Institutional Development & Support and Public Amenities		1,19,26	Monitoring of Library and Auxiliary	12 reports and 4 meetings	Library and auxiliary facilities are in	Number of meetings held and	Number	N/A	N/A	N/A	N/A	N/A	N/A	4 quarterly reports on: Library,	1 quarterly report on: Library, Cleanin	1 quarterly report on: Library, Cleanin	1 quarterly report on: Library, Cleanin	1 quarterly report on: Library, Cleanin

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				ary Services		place	monthly reports written								Cleaning Services and Messenger/Driver Services plus Minutes of 4 meetings by 30/06/17	g Services and Messenger/Driver Services plus Minutes of 1 meeting by 30/09/16	g Services and Messenger/Driver Services plus Minutes of 1 meeting by 31/12/16	g Services and Messenger/Driver Services plus Minutes of 1 meeting by 31/03/17	g Services and Messenger/Driver Services plus Minutes of 1 meeting by 30/06/17
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Delivery and Infrastructure Support and Public Amenities		Facilitating Maintenance and Repairs of four (4) Community Halls by 30/06/17	Close out reports	Availability of budget for the maintenance of 4 community halls in 2016/17 financial year	Appointment of service providers for repairs	Date								Maintenance and Repairs of Madimong Community Halls (Ward 3), Mafube Community Hall (Ward 8), Zibi Mayor Community Hall (Ward 24) and Cedarville Town	Preparation and submission of specifications for maintenance and repairs at the Community Halls in Wards 3, 8, 24. and 26 to the Bid specific ation Committee	Advertisement of the bid and appointment of a suitable service provider for undertaking maintenance repairs at the 4 halls	Roll out of maintenance project at the 4 halls	Roll out completion of maintenance project at the four halls

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R800,000	R200,000	R200,000	R200,000	R200,000

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service Delivery and Infrastructure	Administration Support and Public Amenities	2,3,20	Maintenance and Repairs of three (3) Pre-schools by 30/06/17	Project close out report	Three (3) pre-schools maintained in 2015/2016	Appointment of a service provider	Date	R100,000	R100,000	05 25 30 4610 000	N/A	N/A	NA	Maintenance and repairs of Malubalube Pre-school in Ward 2, Zanovuyo Pre-school in Ward 3 and Siyakhula Projects Pre-school in Ward 20 by end of March 2017	Preparation and submission of specifications for maintenance and repairs at Pre-schools in Wards 2, 3 and 20 to the bid specification committee	Advertisement of the bid and appointment of a suitable service provider for undertaking Maintenance repairs at all 3 Pre-schools	Roll out and completion of the maintenance and repairs project at 3 Pre-schools	N/A

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R100,000	N/A	R40,000	R60,000	N/A

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER						
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4		
	Public Service Delivery and Infrastructure	Administration Support and Public Amenities	20	Facilitation of Maintenance and repairs of two (2) sports fields	Close out report on the repairs made on the sports fields	Two (2) sports fields requiring maintenance	Determination of repairs specifications	Date		0,000	0,000	5 30 4610 000					Completion of Maintenance and repairs of two (2) sports fields by end of March 2017	Preparation and submission of specifications for maintenance and repairs at Ward 19 – North End Stadium and Ward 20 Thandanani stadium to the Bid specifications commit	Advertisement of the bid and appointment of a Service Provider for Maintenance repairs at Ward 19 – North End Stadium and Ward 20 Thanad anani Stadium .	Roll out and completion of repairs at both sports fields	N/A

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
								Quarterly Cash flow						R100,000	N/A	R40,000	R60,000	N/A
	Basic Service Delivery and Infrastructure Administration Support and Public Amenities	19	Erect palisade fencing at the Matatiel Taxi Rank Toilets	Appointment Letter	Damages to pipes at the toilets	Advertisement of the bid	Date	R200,000	R200,000	05 25 30 4610 000	N/A	N/A	N/A	Completion of the erection of the palisade fence at the Matatiel taxi rank by 30/06/17.	N/A	Preparation and submission of the specifications to the bid specifications committee	Advertisement of the bid and appointment of the service provider	Roll out of the erection of palisade fencing project
								Quarterly Cash flow						R200,000			R80,000	R120,000

Administration Support and Public Amenities																						
IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER								
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4				
	Basic Service Delivery and Infrastructure	Administration Support and Public Amenities	ALL	Routine maintenance and repairs of halls, pre-schools, public toilet and sports fields	Four (4) reports on the maintenance and repairs of public facilities	Public facilities identified as per the asset register	Number of reports		R200,000	R60,000	R200,000	R60,000	05 25 30 4710 000	05 25 30 4630 000	N/A	N/A	N/A	Routine maintenance and repairs of halls, pre-schools, public toilet and sports fields	Quarterly routine maintenance and repairs of halls, pre-schools, public toilet and sports fields	Quarterly routine maintenance and repairs of halls, pre-schools, public toilet and sports fields	Quarterly routine maintenance and repairs of halls, pre-schools, public toilet and sports fields	Quarterly routine maintenance and repairs of halls, pre-schools, public toilet and sports fields
								Quarterly Cash flow						R200,000	R50,000	R50,000	R50,000	R50,000				

Administration Support and Public Amenities

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service Delivery and Infrastructure	Administration Support and Public Amenities	ALL	Facilitate conclusion of agreement for provision of Swimming Pool management Services by King Edward High School (KEHS)	Service level agreement	Proposal by KEHS to render Swimming Pool management Services to the public	Acceptance of the KEHS proposal by the Municipal Council	Date	R100,000.00	R100,000.00	05 25 30 5170 000	N/A	N/A	N/A	Finalisation of the partnership agreement for rendering of swimming management services by the KEHS by 30 June 2017	Holding of meeting with KEHS leaders and receipt of a proposal from KEHS	Presentation of the KEHS proposal to the Council and commencement of a consultative process with all relevant stakeholders.	Consideration of the input of stakeholders by the Council and acceptance or rejection of the partnership proposal by the Council	Close out of the deal in terms of conclusion of the SLA or not

Administration Support and Public Amenities																		
IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2016/167FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
								Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
5.2.3	Municipal Institutional Development & Transformation Administration Support and Public Amenities	1,19,20,26	Purchase protective clothing	Appointment Letter	The contract of the current service provider ended in 2016	Advertisement of the bid for a protective clothing	Date	R160,000	R160,000	05 25 30 5521 000	N/A	N/A	N/A	Service provider appointed by 30/06/17.	Preparation of specifications and advertisement for Protective Clothing	Advertisement of the bid and appointment of the service provider	Service Provider appointed and SLA signed.	Delivery of protective clothing
								Quarterly Cash flow						R160,000	N/A	N/A	N/A	R160,000

UNIT: INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

IDP REF.	NATIONAL KPA	DEPARTMENTAL DOCUMENT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Municipal Institutional Transformation and Development Information and Communication Technology	N/A	1.1.	Formulation of four (4) ICT Governance Policy Framework documents	Drafts of all documents Agenda and attendance registers	ICT General Control Policy Framework in place	Approved four (4) ICT Governance Policy Framework documents	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	To have four (4) ICT Governance Policy Framework documents adopted by 30 June 2017	Preparing drafts four (4) ICT Governance Policy Framework documents	Stakeholder Consultation four (4) ICT Governance Policy Framework documents	Presentation on four (4) ICT Governance Policy Framework documents	Approved four (4) ICT Governance Policy Framework documents	
								Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	
Municipal Institutional Transformation and Development Information and Communication Technology	N/A	1.2.	Facilitating sitting of ICT Steering Committee	Attendance registers Signed minutes of the meeting	Established ICT Steering Committee	Sitting of four ICT Steering Committee Meetings	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	To hold four ICT Steering Committee sitting according to schedule by 30 June 2017	Hold one ICT Steering meeting as per calendar of meetings	Hold one ICT Steering meeting as per calendar of meetings	Hold one ICT Steering meeting as per calendar of meetings	Hold one ICT Steering meeting as per calendar of meetings	
								Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Institutional Transformation and Information and Communication Technology		N/A	1.3 maintaining installation of Virtual Private Network (VPN) client to all Municipal laptops	Signed installation register System log report detailing users that can connect through VPN client	Virtual Private Network (VPN) is in place	Number of laptops configured to connect to municipal VPN through VPN Client	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	To have VPN client installed to all municipal laptops by 30 June 2017	Quarterly report of newly connected users	Quarterly report of newly connected users	Quarterly report of newly connected users	Quarterly report of newly connected users
									Quarterly Cash flow →						N/A	N/A	A N/	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Institutional Transformation and Information and Communication Technology		N/A	1.4 Establishment of Municipal Intranet and extranet service	ToR for Intranet and Extranet Advertisement for the bid Appointment letter of the Implementer Prototypes of intranet and extranet Attendance register for workshop on intranet	Document sharing is made through emails Micro software Share Point Software is in place	Percentage work done in establishing intranet and extranet	Percentage Date	R1480 000	R200 000	N/A	802540 5750 004	N/A	Operational	Attainment of 100% functionality of Municipal Intranet and extranet service by 30 June 2017	Preparation of ToR for both intranet and extranet And presentation of ToRs to the BSC	Appointment of intranet and Extranet implementer	Development and configuration of Intranet and Extranet services	Connecting and holding a user basic tutorial workshop
									Quarterly Cash flow →						R400 000	N/A	N/A	R400 000	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					and extrane t														
	Municipal Institutional Transformation and Development Information and Communication Technology		N/A	1.5 Upgrading of Veeam Replication Software to Enterprise	Proof of purchase System logs showing upgrade d backup software	Stand ar d versio n of Veeam is in place	Specific ations for an Upgrad ed backup softwar e	Date	R1480 000	R150 000	N/A	802540 5750 004	N/A	Operational	To have an upgraded backup software by 31 March 2017	Formulation of specification of upgraded backup software	Installation and configuratio n of upgraded backup software	Testing and commission ing of an upgraded backup software	N/A
									Quarterly Cash flow						150 000	N/A	R150 000	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Municipal Institutional Transformation and Development Information and Communication Technology	N/A	1.6	ToRs Advertisement of the bid Appointment letter of the implementer Close-out report	There is VPN connection to Traffic Offices	Appointment of the Service Provider for installation of the optical fibre link	Date	R500 000	R500 000	N/A	802540 5750 004	N/A	Capital	To have Traffic Offices connected to ICT Infrastructure through optical under ground fibre cable by 30 June 2017	Preparation of ToRs, and presentation to BSC	Advertisement of the bid and Appointment of Implementer	Installation and configuration	Testing and Commissioning of Optical Fibre between 102 Main Street and Traffic Offices		
							Quarterly Cash flow →						N/A	N/A	N/A	R200 00	R300 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Institutional Transformation and Development	Information and Communication Technology	N/A	<p>1.7 assumption of management of Surveillance Cameras' storage footage and backup</p> <p>ToR for surveillance Camera storage</p> <p>ToR for Surveillance Cameras' storage footage and backup</p> <p>ToR for outdoor camera at Substations</p> <p>Systems logs showing Connections and configurations of Surveillance</p>	<p>ToR for surveillance Camera storage</p> <p>ToR for Surveillance Cameras in 102 Main Street</p>	<p>Surveillance Cameras are isolated in offices</p>	<p>Reliable Data storage for surveillance Cameras established.</p>	Date	R400 000	R400 000	N/A	802540 5750 004	N/A	Capital	<p>To have a reliable Data storage for Surveillance Cameras in the server room by 30 June 2017</p>	<p>Preparation of ToR</p> <p>Presentation of ToRs to the BSC</p>	<p>Advertisement of the bid</p> <p>Appointment of Service Provider</p>	<p>Installing and Configuration of all Cameras</p>	<p>Testing and Commissioning of Cameras to one central storage at 102 Main Street</p>
									Quarterly Cash flow				N/A	N/A	N/A	400 000	N/A		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					ance Cameras to central storage														
	Municipal Institutional Transformation and Development	Information and Communication Technology	N/A	1.8 Establishment of full functional helpdesk through Service Manager System	ToRs for Service Manager configurations Advertisements of the Bid Monthly reports	Incident Management Policy is in place	Functional help desk using Service Desk Manager System	number Date	R1480 000	R200 000	N/A		N/A	Capital	To maintain a fully functional help desk through Service Manager System by 30 June 2017	Preparation of ToR Presentation of ToR to BSC Advertisement of bid Presentation of detailed monthly ICT incident reports	Appointment of Service Provider and configuration of Service Manager System Integration of Service Manager System to Revenue Management System (Netvondor) Presentation of detailed monthly ICT incident reports	Testing and commissioning of Service Manager System Presentation of detailed monthly ICT incident reports	Presentation of detailed monthly ICT incident reports
									Quarterly Cash flow					N/A	N/A	R200 000	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good governance and public participation	Information and	N/A	1.9 Conducting monthly firewall and domain controller audit log	Monthly Firewall and domain controller audit logs	ICT Security in place	Number of monthly audit log review reports conducted	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	12 Monthly reports on review of Firewall and domain controller audit logs by 30 June 2017	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A
	Good governance and public participation	Information and	Good governance and public participation	1.10 Implementation of file plan	Monthly reports	File plan is in place	Number of monthly reports to adherence of file plan	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly reports on adherence to of file plan by 30 June 2017	3 Monthly report on adherence to file plan	3 Monthly report on adherence to file plan	3 Monthly report on adherence to file plan	3 Monthly report on adherence to file plan
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good governance and public participation	Information and Communication	Good governance and public participation	1.11	Proof of upgraded Software Workflow prototype Attendance register for workshop	Data Storage system is in place	Upgraded Data Storage version	Configured workflows within Data Storage	date	R130 000	N/A	05 2540 51900 000	N/A	N/A	Operational	To upgrade Data Storage version and configure develop workflows by 30 June 2017	Upgrade Data Storage to new version Consult with all departments on processes within workflows to be configured	Develop workflow processes	Present workflows to management Configure workflows	Conduct user workshop for workflow utilization
									Quarterly Cash flow →							N/A	65 000	65 000	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good governance and public participation	Information and Communication Technology	Good governance and public participation	1.12	Provision of Mobile phones and Data Cards	Proof of advertisement Proof of appointment Proof lines migration Signed SLA	Cellular phone and mobile Data Card is in policy is in place	Secure contact for cellular phones and mobile Data Cards	date	R1 300 000	R130 000	05 2540 4910 000	N/A	N/A	Operational	To provide contracted cellular phones and mobile Data Cards for municipal officials by 30 September 2016	Advertisement of the bid, appointment of implementer, detailed report on usage of cellular phones and mobile data cards	Migration / non migration of all lines to new contract, detailed report on usage of cellular phones and mobile data cards	detailed report on usage of cellular phones and mobile data cards	detailed report on usage of cellular phones and mobile data cards
									Quarterly Cash flow →							R325 000	R325 000	R325 000	R325 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good governance and public participation	Information and Communication	Good governance and public participation	1.13 maintenance of provision of telephone system	Copy of SLA Proof of payments	Access to telephone management policy is in place	Continued provision of telephone access to members of staff	Number Date	R1 005 000	R1005 000	05 2540 5520 000	N/A	N/A	Operational	To provide 12 reports on provision of telephone access and management to members of staff by 30 June 2017	Presentation of 3 detailed reports on access and usage of telephones lines	Presentation of 3 detailed reports on access and usage of telephones lines	Presentation of 3 detailed reports on access and usage of telephones lines	Presentation of 3 detailed reports on access and usage of telephones lines
									Quarterly Cash flow →					R1 005 000	R262 500	R262 500	R262 500	R262 500	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good governance and public participation	Information and Communication Technology	Good governance and public participation	1.14 Provision of laptops to members of council	ToRs Appointment letter Signed acceptance of laptop form by members of council	Provision of tools of trade to members of council	Ensured delivery, configuration and receipt of laptops by member of council	Number Date	R400 00	R400 000	05 2540 4910 000	N/A	N/A	Operational	To provide laptops to members of council by 30 September 2016	Prepare ToRs, Advertise the bid, Appoint Service Provider, Configure laptops, Handover laptops to members of council	3 monthly reports and payments for laptops	3 monthly reports and payments for laptops	3 monthly reports and payments for laptops
									Quarterly Cash flow →					R400 000	R100 000	R100 000	R100 000	R100 000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good governance and public participation	Information and Communication Technology	Good governance and public participation	1.15 Maintenance of website hosting services	Monthly reports on website availability Proof of payment for hosting website services	Service Level Agreement is in place for website hosting	Continued provision of municipal website availability at time	Number Date	R120 000	R120 00	05 2540 4910 000	N/A	N/A	Operational	To provide 12 monthly reports on provision and monitoring of website availability at all times by 30 June 2017	Presentation of 3 monthly reports on detailed audit logs to ensure municipal website availability	Presentation of 3 monthly reports on detailed audit logs to ensure municipal website availability	Presentation of 3 monthly reports on detailed audit logs to ensure municipal website availability	Presentation of 3 monthly reports on detailed audit logs to ensure municipal website availability
									Quarterly Cash flow →					R120 000	R30 000	R30 000	R30 000	R30 000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good governance and public participation	Information and Communication	Good governance and public participation	1.16 Maintenance of VPN connection to all other municipal sites	Contract SLA Proof of payments	Contract and Service Level Agreement with Telkom are in place	Continued provision VPN computer network through out all municipal office	Number Date	R576 000	R576 000	05 2540 4910 000	N/A	N/A	Operational	To provide 12 monthly reports on VPN computer network to all office by 30 June 2017	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites
									Quarterly Cash flow →						R576 000	R144 000	R144 000	R144 000	R144 000
	Good governance and public participation	Information and Communication	Good governance and public participation	1.17 Submission of invoices within three (3) days of receipt	Monthly report Copy of submitted invoices	Obligation to pay invoices within 30 days	Prompt processing of invoices within 30 days	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	To provide 12 monthly reports on submission of all invoices within three (3) days upon date of receipt by 30 June 2016	Presentation of 3 monthly reports on submission of Invoices	Presentation of 3 monthly reports on submission of Invoices	Presentation of 3 monthly reports on submission of Invoices	Presentation of 3 monthly reports on submission of Invoices
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good governance and public participation	Information and Communication Technology	Good governance and public participation	1.18 facilitation of skills training to ICT Personnel on Governance, Management and Operational levels	Quarterly report Training attendance register Training competency certificate	Obligation to address skill gap in ICT Unit to meet business needs	facilitation on skill development of ICT personnel	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	To have ICT personnel trained on 3 ICT training programs by 30 June 2017	N/A	To have (1) ICT training program rolled out	To have (1) ICT training program rolled out	To have (1) ICT training program rolled out
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

UNIT: HUMAN RESOURCES MANAGEMENT (HRM)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HUMAN RESOURCE MANAGEMENT	N/A	Annual review of the staff Establishment	Reviewed staff establishment Council resolution on adoption of the reviewed staff establishment	2016/17 approved Staff Establishment	Draft staff Establishment by 30 March 2017	Staff Establishment Date	None	None	None	None	None	None	Approval of a Staff Establishment by 30 June 2017	None	None	Initiation of staff establishment review by the departments Presentation of Staff establishment review proposals at Annual Municipal Strategic Planning Session	Consultation on the consolidated draft staff establishment presentation for adoption at governance levels
									Quarterly Cash flow					None					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND HUMAN RESOURCE MANAGEMENT	N/A	Filling of identified and approved vacant posts	Advertisements and appointment letters	Budgeted for vacant posts on the staff establishment	number of identified and approved vacant posts to be filled by 30 June 2017	Number Date	As per various units budgets	None	Salaries and benefits	None	None	None	Own revenue	Filling of identified and approved vacant posts by 30 June 2017	conducting a recruitment process for a specified number of identified and approved vacant posts	conducting a recruitment process for a specified number of identified and approved vacant posts	conducting a recruitment process for a specified number of identified and approved vacant posts	conducting a recruitment process for a specified number of identified and approved vacant posts
Quarterly Cash flow														→					
	MUNICIPAL INSTITUTIONAL HUMAN RESOURCE	N/A	Training of employees and Members of Council	Training attendance registers and certificate of	Training and Development Policy and WSP	Number of training programs to be rolled out by 30 June 2017	Number Date	R1 100 000.00	R1 100 000.00	2535 5470 000	None	None	None	Own revenue	Twenty Four (24) training programmes to be rolled out by 30 June 2017	three (3) Training Programmes to be implemented	Five (5) Training Programmes to be implemented	Eight (8) Training Programmes to be implemented	Eight (8) Training Programmes to be implemented
Quarterly Cash flow														→	R1100	R137 500.0	R229	R366	R366

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					competency								000.00	0	167.00	667.00	667.00		
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HUMAN RESOURCE MANAGEMENT	N/A	Provision of financial study assistance for approved study programs	Approved application for financial study assistance Proof of payment	Training and development policy is in place	Payment for approved study programs by 2016/17	number Date	R200 000	R200 000	2535 5470 000	None	None	Own revenue	Number of payments made for approved study programs by 30 June 2017	Consideration of application for financial study assistance and payment thereof upon approval	N/a	Consideration of application for financial study assistance and payment thereof upon approval	N/a
									Quarterly Cash flow					R200 000.00	R50 000.00	Nil	R150 000.00	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE MANAGEMENT	N/A	Preparation and submission of the Work Place Skills Plan to LGSETA	Approved WSP and minutes of the Training Committee	WSP Template and Training and Development budget	Completed Skills Audit forms, Endorsement of the WSP by the Training Committee	Date	N/A	N/A	N/A	N/A	N/A	N/A	Approval of WSP and Submission to Local Government SETA by 30 April 2017	Distribution and filling of skills Audit forms	Distribution and filling of skills Audit forms	Capturing of information on the WSP template and Preparation of WSP	Approval and Submission of the WSP to Local Government SETA by 30 April 2017.	
									Quarterly Cash flow						Nil					
									Quarterly Cash flow						Nil					
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE	N/A	Compilation and Submission of Employment Equity Report to Department of Labour	EE Report	EE Plan	Report submitted by 15 January 2017	Date	N/A	N/A	N/A	N/A	N/A	N/A	Employment Equity Report submitted By 15 January 2017	N/A	Preparation of EEP report and consultation	Submission of Employment Equity Plan to the Department of Labour by 15 January 2017	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
				(DoL)					Quarterly Cash flow					Nil				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HUMAN RESOURCE MANAGEMENT	N/A	Conducting of amended HR policies workshops	Workshop Attendance Register	Reviewed HR policies	Number of municipal departments that received workshops on reviewed HR Policies by set date	Number Date	30000	N/A	2535 5180 000	N/A	Inferral	Own	Workshop six (6) municipal departments on HR policies : Secondment, JE, Employment; Organizational Establishment, Leave, Training and development, S&T, Overtime, Under time and Flexi Regulations and OHS Policies done by 30 June 2017	(2) Two Municipal Departments will receive workshop on HR Policies	N/A	(2) Two Municipal Departments will receive workshop on HR Policies	(2) Two Municipal Departments will receive workshop on HR Policies

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow					30 000	10 000		10 000	10 000	
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HUMAN RESOURCE MANAGEMENT	N/A	Conducting awareness workshops on labour relation legislation, collective agreements and decided labour law cases	Attendance Registers	Labour relations policy and labour legislation	Number of municipal departments that received workshops on Labour Relations Issues by set date	Number Date	30 000	N/A	2535 5180000	N/A	Internal	Own	Workshop six (6) municipal departments on labour relations issues done by 30 June 2017	One (1) Municipal Departments will receive workshop on Labour Relation Issues	One (1) Municipal Department will receive workshop on Labour Relation Issues	Two (2) Municipal Departments will receive workshop on Labour Relation Issues	Two (2) Municipal Departments will receive workshop on Labour Relation Issues
									Quarterly Cash flow					30 000	5000	5000	10000	10000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE	N/A	Payroll input administration	Monthly payroll input register	Payroll manual	Number of monthly payroll input submissions by the 10 th day of every month	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Twelve (12) monthly payroll input submissions to the BTO by 30 June 2017	Three (3) Payroll input submission to BTO by 30 September 2016	Three (3) Payroll input submission to BTO by 31 December 2016	Three (3) Payroll input submission to BTO by 31 March 2017	Three (3) Payroll input submission to BTO by 30 June 2017
									Quarterly Cash flow					Nil					
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE	N/A	Leave administration	Monthly leave report	Leave management policy	Number of Approved/dis approved leave applications per month	Number	N/A	N/A	N/A	N/A	N/A	N/A	Twelve (12) Monthly leave management reports by 30 June 2017	Three (3) monthly leave management reports by 30 September 2016	Three (3) monthly leave management reports by 31 December 2016	Three (3) monthly leave management reports by 31 March 2017	Three (3) monthly leave management reports by 30 June 2017
									Quarterly Cash flow					Nil					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE MANAGEMENT	N/A	Staff recognition awards (Khanya Naledi Day)	List of Councilors, Traditional Leaders and Employees identified for receiving awards	Terms of reference for Khanya Naledi program	Identification and nomination of awards winners	Awards Date	5000 000	N/A	N/A	N/A	2535 5306 000	N/A	To have recognition awards ceremony by 31 December 2016	Preparation for the ceremony	Staging of the recognition awards ceremony	N/A	N/A
									Quarterly Cash flow					500 000					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE	N/A	Conducting of employee wellness programmes	Attendance register, memo informing all the relevant departments	Appointed service provider and OHS Policy	Number of health, safety and wellness programmes rolled out by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	To roll out four (4) educational awareness sessions on safety and wellness for employees by 30 June 2017	To roll out one educational awareness session on safety and wellness for employees	To roll out one educational awareness session on safety and wellness for employees	To roll out one educational awareness session on safety and wellness for employees	To roll out one educational awareness session on safety and wellness for employees
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	
	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND	HUMAN RESOURCE		Monitoring of Employee Health and Safety issues	Minutes of OHS Committee	OHS policy and protective clothing and equipment	Number Quarterly OHS Committee meetings	Number	N/A	N/A	N/A	N/A	N/A	N/A	To conduct four (4) OHS Committee meetings by 30 June 2017	To conduct one (1) OHS Committee meeting	To conduct one (1) OHS Committee meeting	To conduct one (1) OHS Committee meeting	To conduct one (1) OHS Committee meeting
									Quarterly Cash flow					N/A	N/A	N/A	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
MUNICIPAL INSTITUTIONAL TRANSFORMATION AND HUMAN RESOURCE	N/A	N/A	N/A	Conduct OHS and wellness day events	Attendance registers and medical tests results report	Employee health and safety, workplace HIV/AIDS and EAWP policies in place	Number of events conducted by set date	Number Date	R450 000.00	R 450 000.00	2535 5306 000				Conduct two (2) wellness programmes events by 30 June 2017	To conduct employee medical screening for infrastructure services (electricity unit)	Conduct one wellness day programme	Conduct one wellness day programme	N/A
									Quarterly Cash flow					R 450 000.00	R 50 000.00	R 2000 000.00	R 2000 000.00	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Municipal Institutional Transformation and Development M&E/Risk services		N/A	Signing of Performance Plans for Task Grade 14-07 Employees	-Signed Plans	IPMS Policy	Signed performance plans by set date	Signed Plans Date	N/A	N/A	N/A	N/A	N/A	N/A	Signed Performance Plans for Task Grade 14-07 employees by 30 September 2016	Signed Performance Plans for Task Grade 14-07 employees by 30 September 2016	N/A	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Municipal Institutional Transformation and Development	M&E/Risk services	N/A	N/A	Quarterly performance Review for Task Grade 14 - 07 Employees	Signed Quarterly Performance Reviews	Mid-year and Annual Performance Assessments for 2015/16 FY	Number of quarterly performance reviews	Number	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly performance reviews for Task Grade 14-07 employees by 30 June 2017	1 Quarterly performance reviews for Task Grade 14-07 employees	1 Quarterly performance reviews for Task Grade 14-07 employees	1 Quarterly performance reviews for Task Grade 14-07 employees	1 Quarterly performance reviews for Task Grade 14-07 employees
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HUMAN RESOURCE MANAGEMENT	N/A	Capacity building of unemployed youth	Signed learnership/apprenticeship contracts	Training and Development Policy and WSP	Number of learners engaged and signed contracts for learnership	Number Date	R300 000.00	2535 5190 000	None	None	None	Own revenue	To roll out implementation of learnership /apprenticeship programmes/ skills programmes for unemployed in the municipality by 30 June 2017	Preparation and submission of project specifications to the bid specification committee	Advertisement of the bid, Appointment of the service provider	Implementation of the project	Implementation of the project	
								Quarterly Cash flow →						R300 000	R75,000.00	R75,000.00	R75,000.00	R75,000.00	

3.4 Economic Development and Planning

UNIT: DEVELOPMENT PLANNING

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Spatial Rationale	Development Planning	Ward 26	1. Planning & Survey - Cedarville Middle Income township.	Approved Township Register	2014 SDF.	Opened Township Register by set date.	Date	R200 000.00	R200 000.00	05 3510 5530 000	N/A	N/A	CRR	Cedarville Residential Middle Income Township Establishment approved by 30 June 2017	Storm-water Management Plan completed by 30 September 2016	Township Establishment approved by 30 December 2016	Approved SG Diagram, land survey by 30 March 2017	Opening of Township Register by 30 June 2017
									Quarterly Cash flow					R200 000.00	Nil	R50 000.00	R100 000.00	R50 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Spatial Rationale	Development Planning	Ward 19.20	2. Planning & Survey - Matatiele Middle Income township (Opp Area C).	Council Resolution for Adopted Township layout	2014 SDF.	Township layout adopted by set date.	Date	R150 000.00	R150 000.00	05 3510 5530 000	N/A	N/A	CRR	Matatiele Residential Middle Income Township layout adopted by Council by 30 June 2017	Appointment of Service Provider by 30 September 2016	Draft Township layout completed by 30 December 2016	ROD completed by 30 March 2017	Township layout adopted by Council by 30 June 2017
									Quarterly Cash flow					R150 000.00	Nil	R50 000.00	R50 000.00	R50 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Spatial Rationale	Development Planning	Ward 1, 19, 20 and 26	3.Planning & Survey - Maluti, Cedarville and Matatiele Commercial township	Council Resolution for Adopted Township layout	2014 SDF.	Township layout adopted by set date.	Date	R300 000.00	R300 000.00	05 3510 5530 000	N/A	N/A	CRR	Maluti, Cedarville and Matatiele Commercial Township layout adopted by Council by 30 June 2017	Appointment of Service Provider by 30 September 2016	Draft Township layout completed by 30 December 2016	ROD completed by 30 March 2017	Township layout adopted by Council by 30 June 2017
									Quarterly Cash flow					R300 000.00	Nil	R150 000.00	R75 000.00	R75 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
Governance and Public	Development Planning	Ward 26	4.Updated Land Audit and GIS Data Set	Updated Land Audit and GIS Data set and closure report	2013 Matatiel Land Audit and GIS	Updated Land Audit and GIS Data set by set date	Date	R200 000.00	R200 000.00	05 3510 5190 000	N/A	N/A	CRR	Updated Land Audit and GIS Data Set by 30 June 2017	Appointment of Service Provider by 30 September 2016	Situational Analysis and status quo completed by December 2016	Data Collection completed by 30 March 2017	Updated Land Audit and GIS Data Set by 30 June 2017
								Quarterly Cash flow					R200 000.00	Nil	R50 000.00	R50 000.00	R100 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
Municipal financial viability	Development Planning	Ward 1.19.20 and 26	5. Surveying and evaluation of 50 municipal land parcels for disposal	SG diagrams and evaluation certificates	Council Resolution for disposal of Municipal land	Surveyed and valuated land parcels by set date.	Date	R500 000.00	R500 000.00	05 3510 5190 000	N/A	N/A	CRR	Surveyed and evaluated 50 municipal land parcels for disposal by 30 June 2017	Appointment of Land Surveyor by 30 September 2016	Completed SG Diagrams and submission for SG for approval by December 2016	Approved 50 SG diagram and Appointment of Land Valuer by 30 March 2017	Surveyed and evaluated 50 municipal land for disposal by 30 June 2017
Quarterly Cash flow														R500 000.00	Nil	R200 000.00	R50 000.00	R250 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Spatial Rationale	Development Planning	All	6.Processing of rezoning applications within 60 days	Application Register	60 day turnaround time	Number of days (Turnaround time) for processing applications	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Processing rezoning applications within 60 days	Processing of rezoning, applications within 60 days	Processing of rezoning applications within 60 days	Processing of rezoning applications within 60 days	Processing of rezoning applications within 60 days
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Spatial Rationale	Development Planning	All	7.Processing of subdivision applications within 60 days	Application Register	60 day turnaround time	Number of days (Turnaround time) for approval of Subdivision applications	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	Nil
	Spatial Rationale	Development Planning	All	8.Processing of special consent use applications within 60 days	Application Register	60 day turnaround time	Number of days (Turnaround time) for approval of special consent applications	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	
	Spatial Rationale	Development Planning	All	9. Serving of compliance notices within one week of identification.	Application Register	Conducted site inspections, LUMS By-Law, Town Planning Scheme	Number of days (Turnaround time) to issue notices.	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
Spatial Rationale	DEVELOPMENT PLANNING	1	10.Maluti Land Tenure Upgrading - Land Donation	Approval letter for Land Donation of Maluti Township	Deed of grants	Approved land donation by set date	Date	Operational	N/A	N/A	N/A	N/A	Operational	Maluti Land Donation approved by June 2017	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Maluti Land Donation approved by June 2017
								Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Spatial Rationale	Land Administration	All	11. Processing of municipal land disposal applications within 60 days	Application Register	60 day turnaround time	Number of days (Turnaround time) for approval of special consent applications	Number	Operational	N/A	N/A	N/A	N/A	Operational	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	
Good	DEVELOPMENT	All	All	12. Seating of 4 meetings for Asset Disposal	Minutes of the Asset Disposal	Land Sale Applications	Number of meetings held	Number	Operational	N/A	N/A	N/A	N/A	Operational	Seating of 4 meetings for Asset Disposal Forum	1 st meeting held by 30 September	2 nd meetings held by 30 December 2016	3 rd meeting held by 30 March 2017	4 th meeting held by 30 June 2017

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3
				Forum	al Committee										r 2016			
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil
Spatial Rationale	DEVELOPMENT PLANNING	19.20.26	13.Management of Outdoor advertising	Register of served notices	Outdoor advertising signage By-Law in Place	Number of days (Turnaround time) to approve applications	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within 7 days of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																		ation	
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	
Spatial Rationale	DEVELOPMENT PLANNING	All	14.Processing of outdoor advertising applications within 60 days	Register of applications and minutes of Development	30 day turnaround time	Number of days (Turnaround time) for approval of Subdivision applications	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Processing of outdoor advertising applications within 60 days	Processing of outdoor advertising Applications within 60 days	Processing of outdoor advertising Applications within 60 days	Processing of outdoor advertising Applications within 60 days	Processing of outdoor advertising Applications within 60 days	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER									
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4				
					Application Approval Forum																		
									Quarterly Cash flow					Nil →	Nil	Nil	Nil	Nil	Nil				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Municipal financial viability	Development Planning	Ward 1,19,20 and 26		15. Submission of invoices to BTO within 3 days of receipt	Signed register for Submission of invoices to BTO	SLA	Number of days (Turnaround time) for Submission of invoices to BTO	Number	Operational	N/A	N/A	N/A	N/A	Operational budget	Submission of invoices to BTO within 3 days of receipt	Submission of invoices to BTO within 3 days of receipt	Submission of invoices to BTO within 3 days of receipt	Submission of invoices to BTO within 3 days of receipt	Submission of invoices to BTO within 3 days of receipt
Quarterly Cash flow									Nil →	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	

UNIT: INTEGRATED DEVELOPMENT PLANNING

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance And Public Participation	IDP	N/A	IDP/Budget Process Plan	Council resolution Process plan document public notice	2016/17 adopted process plan	Adopted IDP process plan by set date	Date	R 800 000.00	R 8 000.00	0520255120000	N/A	N/A	Equitable Share	Development of the 2017/2022 IDP process Plan by 30 July 2016	Preparation of the 2017/22 IDP process plan, adopted by council.	N/A	N/A	N/A	
								Quarterly Cash flow ↓						R 8 000.00	R 8 000.00	N/A	N/A	N/A	
Good Governance And Public Participation	IDP	N/A	IDP Rep forums and steering committee meetings	Attendance registers Invitation letters to stakeholders Public notice	Meeting as per the adopted process plan	Number of meetings held by set date	Date	R1785 000.00	R20 000.00	05103551800000	N/A	N/A	Equitable Share	Conduct 4 IDP representative forums and steering committee meetings by 30	1 st IDP REP forum and steering committee meeting	2 nd IDP REP forum and steering committee meeting	3 rd IDP REP forum and steering committee meeting	4 th IDP REP forum and steering committee meeting	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
													June 2017						
									Quarterly Cash flow →					R20 000.00	R5 000.00	R5 000.00	R5 000.00	R5 000.00	
Good Governance And Public Participation	IDP	N/A		Situational analysis	Report Council resolution	Ward based plans	Report presented to council by set date	date	R1785 000.00	R50 000.00	05103551800000	N/A	N/A	Equitable Share	Develop situational analysis (Status quo) report by 31 December 2016	Data collection and information on statistics, Maps and ward needs.	Situational Analysis report presented to council for noting	N/A	N/A
									Quarterly Cash flow →					R47 000.00	R47 000.00	N/A	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance And Public Participation	IDP	N/A	IDP / Budget outreach programs	Reports, attendance registers, public notice	Outreaches as per the adopted process plan	Number of outreaches held by set date	number	R1785 000.00	R468 000.00	05103551800000	N/A	N/A	Equitable Share	Conduct 2 community outreaches by 30 May 2017	N/A	IDP community outreach: collection of priority needs	IDP/Budget outreach : Presentation of programs and projects	N/A
									Quarterly Cash flow →						R468 000.00	R234 000.00	N/A	R234 000.00	N/A
	Good Governance And Public Participation	IDP	N/A	Strategic planning session and orientation workshop for councillors	Strat plan report.	Session as per the adopted process plan	strategic planning session and workshop held by set date	date	R1785 000.00	R1 200 000.00	05103551800000	N/A	N/A	Equitable Share	Facilitate the strategic planning session and orientation workshop for councillors by 28 February	Council orientation workshop on IDP processes	N/A	Council strategic planning session	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER						
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4		
															2017						
									Quarterly Cash flow →						R1 200 000.00	R600 000.00	N/A	R600 000.00	N/A		
	Good Governance And Public Participation	IDP	N/A	Public notices	public notice on newspaper, website & notice boards	Notices as per the process plan	Number of public notices made by set date	Number	R 800 000.00	R8 000.00	0520255120000	N/A	N/A	Equitable Share	9 public notices as per the adopted IDP process plan by 30 June 2017	<ul style="list-style-type: none"> • Notice: IDP process plan and Rep forum stakeholders • Notice: 1st IDP Rep forum & stee 	Notice: 2 nd IDP REP forum & steering committee meeting	<ul style="list-style-type: none"> • Notice: 3rd IDP REP forum & steering committee meeting • Notice: draft IDP for com 	<ul style="list-style-type: none"> • Notice: 4th IDP REP forum & steering committee meeting • notice: IDP /Budget outreac 		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER													
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4									
																								ring committee meeting		ments	h	• notice: adoption of the 2017/22 IDP
									Quarterly Cash flow →				R37 000.00	R14 000.00	R3 000.00	R6 000.00	R14 000.00											
Good Governance And Public IDP		IDP	N/A	Tabling and adoption of the IDP	Council resolution Public notice IDP	2016/17 IDP review	IDP document adopted by set date	Date	R200 000.00	R200 000.00	0510355370000	N/A	N/A	Equitable Share	Tabling and adoption of the 2017/22 IDP 31 May 2017	N/A	N/A	Tabling of the draft 2017/22 IDP to council by 31	Adoption of the 2017/22 IDP by 31 May, Design and									

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					document												March	binding of the document	
									Quarterly Cash flow						R200 000.00	N/A	N/A	N/A	R200 000.00
	Good Governance And Public Participation	IDP	N/A	IDP workshop for ward committees and ward support assistants.	Attendance register, Presentations on workshop	260 ward committees and 26 ward support assistants	Number of people attended workshop by set date	number	R1785 000.00	R100 000.00	05103551800000	N/A	N/A	Equitable Share	Facilitate an IDP workshop for all ward committees and ward support assistants by 30 June 2017	N/A	Conduct Workshop for ward committees and ward support assistants	N/A	N/A
									Quarterly Cash flow						R50 000.00	N/A	R50 000.00	N/A	N/A

UNIT: LOCAL ECONOMIC DEVELOPMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	LOCAL ECONOMIC DEVELOPMENT	LED - TOURISM	ALL WARDS	Destination Marketing	New Tourism Brochure	Old Tourism brochure	Tourism brochure delivered by set date	Date	R3 175 000.00	R100 000	0501355400000	N/A	N/A	Equitable Share	Review and re design of tourism brochure BY 30 June 2017	Development Specification and advertising	Service provider appointed	Tourism Brochure developed	N/A
									Quarterly Cash flow						R 100 000	Nil	R 50 000	R 100 000	Nil
	LOCAL ECONOMIC DEVELOPMENT	LED - TOURISM	ALL WARDS	Music Festival (ECPTB & MDTP)	Close out report, service level agreements,	5 th Matatiele Music Festival hosted	Festival held by set date	Date	R3 175 000.00 + R400 000	R2 000 000	0501353480081	N/A	N/A	Equitable Share & Grant	Host the 6 th Matatiele Music Festival by 31 December 2016	Development Specifications, advertising and appointment of services providers	Marketing and procurement of services	Close out report submitted to council	N/A
									Quarterly Cash flow						R 2 400 000	R 1 200 000	R 2400 000	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	LOCAL ECONOMIC DEVELOPMENT	LED- TOURISM	ALL WARDS	Tourism Month events (Tourism month celebration, Mehlo ding heritage and Ced-Matat heritage race)	Reports, pictures, invoices	Annual Tourism Events	Number of events held by set date	number	R440 000.00	R440 000.00	050135540000	N/A	N/A	Equitable Share	To host tourism month celebration, Mehlo ding heritage, Ced-Matat heritage race and Matat Fees events by 30 September 2016	Development Specifications, advertising, appointment of services providers and hosting of Tourism Month celebration	N/A	Closeout reports	N/A
															To host four (4) PSC meetings and host Mehlo ding heritage event.	N/A	Closeout reports	N/A	
															To host four (4) PSC meetings and host Ced-Matat Heritage race.	N/A	Closeout reports	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
LOCAL ECONOMIC DEVELOPMENT	LED- TOURISM	ALL	Local tourism Organization	Minutes of meetings, reports	Workshop held for roles and responsibilities of the municipality and the private sector	Date of establishment	date	R3 175 000.00	R15 000.00	0501355400000	N/A	N/A	Equitable Share	To host four quarterly meetings for Tourism Development and destination marketing of Matatiele by 30 June 2017	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	
								Quarterly Cash flow →						R15 000.00	R5 000.00	R15 000.00	N/A	N/A	
LOCAL ECONOMIC DEVELOPMENT	LED -SMME SUPPORT	ALL WARDS	SMME Support/ Skills Development	Attendance Register, Modules/ study Guide	Forty Cooperatives trained in Financial Management and Bookke	Number of Cooperatives trained by June 2017	Number	R3 175 000.00	R350 000.00	0501355400000	N/A	N/A	Equitable Share	To train 40 SMMEs and Co-operatives by 30 June 2017	10 Cooperatives trained in Financial Management	15 Cooperatives trained in Business Management	15 Cooperatives trained in Project Management	N/A	
								Quarterly Cash flow →						R350 000.00	R100 000.00	R200 000.00	R350 000.00	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
						eping														
	LOCAL ECONOMIC DEVELOPMENT	LED - SMME SUPPORT	ALL WARDS	SMME/COOP Enterprise Funding Support	Attendance Registers Montly reports Proof of Payments	Database available for Cooperatives and SMMEs	Funding support done to SMMEs and Cooperatives by set date	Number	R3 175 000.00	R300 000.00	0501355400000	N/A	N/A	Equitable Share	Funding support to eight local SMMEs and Cooperatives done by 30 June 2017	Advert for proposals issued	Short listing of Cooperatives, SMMEs applications and funding of 4 cooperatives	08 SMMEs and Cooperatives supported with funding	N/A	
									Quarterly Cash flow →					R300 000.00	NIL	R150 000.00	R300 000.00	N/A		
	LOCAL ECONOMIC DEVELOPMENT	LED - SMME	ALL WARDS	Processing of Business licenses	Signed application forms, Signed letters of acknowledgement	Existing data for operating businesses	%Issued licenses within the turnaround time	Percentage	operational	N/A	N/A	N/A	N/A	Operational	Issuing of business licenses within 21 days	100% business licenses issued within 21 days	100% business licenses issued within 21 days	100% business licenses issued within 21 days	100% business licenses issued within 21 days	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A	
	LOCAL ECONOMIC DEVELOPMENT	LED - AGRICULTURE	LED - SMME SUPPORT	ALL WARDS	Construction of Matatiel e Poultry Abattoir	Attendance register, Photos	Commercial and Emerging farmers producing poultry in place	Plans developed by set date	Date	R 2800 000	R1 6 500.00	N/A	8001355751060	N/A	CRR	Feasibility study & Development of business plans of poultry abattoir by 30 June 2017	Feasibility study.	Business plan development	Fencing of the site and EIA done	N/A
										Quarterly Cash Flow						R 1 650 000	R 350 000	R850 000	R 1650 000	nil
	LOCAL ECONOMIC DEVELOPMENT	LED - FORESTRY		ALL WARD	Support four communal Forestry Cooperatives	Attendance Register Proof of payment	Licenses for afforestation in ward	Four Forestry enterprises/ Co-operatives funded by set date	number	R3 175 000.00	R150 000.00	0501355400000	N/A	N/A	Equitable Share	Four Forestry enterprises/ Co-operatives funded by 30 by June 2017	Advert/Call for proposal issued	Short listing of forestry Cooperatives applications	4 Cooperatives supported with funding	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quartely Cash Flow						R150 000.00	N/A	N/A	R150 000.00	N/A
	GOOD GOVERNANCE AND PUBLIC LED: POUND MANAGEMENT		ALL WARDS	Awareness campaigns on animal and stock control	Attendance registers.	Bylaws in place	Number of programmes conducted by set date	number	R330 000.00	R4000.00	05013551800000	N/A	N/A	Equitable Share	Conduct 8 awareness programmes on animal & stock control by 30 June 2017	2 campaigns in ward 1 and 2	2 campaigns in ward 19 and 20	2 campaigns in ward 26 and 3	2 campaigns in ward 10 and 6
									Quartely Cash Flow						R4000.00	R1000.00	R2000.00	R3000.00	R4000.00
	GOOD GOVERNANCE AND PUBLIC LED: POUND MANAGEMENT		ALL WARD	Pound management Policy	Council support	Bylaws in place	Adopted policy by set date	date	R330 000.00	R4000.00	05013551800000	N/A	N/A	Equitable Share	Development of pound management policy by 30 January 2017	Consultation of stakeholders	Drafting and adoption of the policy	N/A	N/A
									Quartely Cash Flow						R4000.00	R3000.00	R1000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
		LED - STAKEHOLDER RELATIONS	ALL WARDS	Establish an Led Forum /LAT	Minutes/ Attendance register	Local Action Team meetings held in 2015/16	Number of LAT meetings held by June 2017	Number	R330 000.00	R10 000.00	05013551800000	N/A	N/A	Equitable Share	Four LAT meetings held by 30 June 2017	1 Meeting held	1 Meeting held	1 Meeting held	1 Meeting held
									Quarterly Cash flow						R 10 000 →	R 2500	R 5000	R 7500	R 10 000

3.5 INFRASTRUCTURE DEVELOPMENT SERVICES DEPARTMENT

Unit: Electricity

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service delivery & Infrastructure	Electricity	ALL WARDS	Rural electrification	Appointment Letter of the Service provider Close out Report by Consultants	27 000 House holds Electrified	Number of household connections done by 30 June 2017	Number Date	R 80 000 000.00	R 34 315 000.00	n/a	80/40/5751/006	n/a	INEP	1500 households connected by 30 June 2017	Project Design, Eskom approvals	Tender advertisement.	Contract or appointment	1500 of households energized
Quarterly Cash flow →															R 34 315 000.00	R 7 000 000.00	R 14 000 000.00	R 28 000 000.00	R 34 315 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Basic Service delivery & Infrastructure	Electricity	WARD 20	New substation	Monthly reports, Completion Certificates.	Service Provider appointed.	Completed new substation by set date.	MVA	R80 000 000.00	R228 300 000.00	n/a	80/40/5751/000	n/a	INEP	To complete a new 10 MVA substation by 30 June 2017	Construction of Substation platforms.	Construction of Control room and installation of Fencing.	Assembling of steel works and delivery of a 10 MVA Transformer.	Testing and commissioning of controls . Completion certificate	
															Quarterly Cash flow	R28 300 000.00	R5 000 000.00	R12 000 000.00	R18 000 000.00	R28 300 000.00
GOOD				Maluti-Tlhakanelo Link line	Appointment letter and completion	347 House holds electrified	Kilometers of constructed link	Km date	R17 385 000.00	R17 385 000.00	N/A	80/40/5751/000	N/A	INEP	Construction of Maluti-Tlhakanelo Link Line by	Appointment of Electrical Contract	Planting of poles and stringing of conduct	Energizing, Testing and commiss	n/a	

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
					certificate		line by set date									30 June 2017	tor	ors	ioning	
																R17 385 000.00	R4 000 000.00	R12 000 000.00	R17 385 000.00	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4

Basic Service delivery & Installation	Electricity	Ward 20	High mast lights	Appointment letter and completion Certificate	No security lighting in low cost housing developments	Number of high mast lights installed by set date	Number Date	R 1 500 000.00	R 1 500 000.00	n/a	80/40/5751/032	n/a	CCR	To install 3 high mast lights by 30 June 2017	Draft terms of reference and present to SCM	Appointment of Service provider	Manufacturing and delivery	Installation
			Quarterly Cash flow							R 1 500 000.00	R 0.00	R 0.00	R 500 000.00	R 1 500 000.00				
Basic Service delivery & Installation	Electricity	Ward 19	Replace overhead line in Taylor and Williams streets	Appointment letter and completion Certificate	Obsolete distribution infrastructure	Overhead line replaced with underground cable by set date	Date	R 500 000.00	R 500 000.00	n/a	80/40/5751/009	n/a	CCR	Replace overhead line with underground cable in Taylor and Williams streets by 30 June 2017	Draft terms of reference and present to SCM	Appointment of Service provider	Install 11kV underground cable	Testing and commissioning of controls. Completion certificate
			Quarterly Cash flow							R 500 000.00	R 0.00	R 0.00	R 200 000.00	R 500,000.00				

IDP REF.	NATIONAL KPA	DEPARTMENTAL WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service delivery & Infrastructure	Electricity Ward 19	Mains		Ongoing maintenance	Maintenance completed by set date	Date	R 700 000,00	R 700 000,00	n/a	80/40/5751/009	n/a	CCR	Maintenance of distribution system by 30 June 2017	Maintenance of faulty switch gear at the substation	Oil Sample and Scanning of Transformers.	Replace 200 meters of MV cable at Long street.	Purchase 15 x 7m Steel Poles, 14 x 11m wooden poles. 10 x 9 m wooden poles
								Quarterly Cash flow →					R 700 000,00	250 000.00	370 000.00	620 000.00	700 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service delivery & Infrastructure	Electricity	Maintenance of electricity distribution buildings	Electricity building defects register.	Existing electricity substations/mini substations building need maintenance	Maintenance completed by set date	Date	R50 000.00	R50 000.00	n/a	80/40/4700/000	n/a	CCR	Maintenance of distribution system on municipal buildings by 30 June 2017	Inspection report of kiosks, substations and mini substations.	Spraying vegetation around mini substations and kiosk with weed killer	Substation building maintenance	N/A
								Quarterly Cash flow						R50 000.00	R15 000.00	R30 000.00	R50 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
								ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Basic Service delivery & Infrastructure	Electricity Ward 19	Streets lights Defects clearance register	Defects register.	990 street lights	Repaired street light by set date	Time and date	R 200 000.00	R 200 000.00	n/a	80/40/4700/000	n/a	CCR	Repair street light by 30 June 2017	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).
Quarterly Cash flow														R 200 000.00	R 50 000.00	R 0.00	R 150 000.00	R 200 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
								ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Basic Service delivery &	Electricity	Ward 19	Replace RMU	Appointment letter and completion Certificate	One RMU	RMU replaced at the swimming pool by set date	Date	R150 000.00	R150 000.00	n/a	80/40/5751/000	n/a	CCR	Replace Ring Main Unit at swimming pool by 30 June 2017	Draft terms of reference and present to SCM	Appointment of Service provider	Replace RMU	Testing and commissioning RMU
								Quarterly Cash flow						R150 000.00	R0.00	R100 000.00	R0.00	R150 000.00	

IDP	NATIONAL	DEPARTMENTAL	WARD	PROJECT	MEANS OF	BASELINE	KPI	UNIT OF	ANNUAL BUDGET INFORMATION	PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER
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IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service delivery & Infrastructure	Electricity		Tools and Equipment	Asset register, order number and delivery note	Inadequate test equipment	Test equipment procured by set date	Equipment Date	R900 000.00	R900 000.00	n/a	80/40/5750/096	n/a	CCR	Procure test equipment (Ductor tester; Protection relay tester) by 30 June 2017	Draft terms of reference and present to SCM	Appointment of Service provider	Delivery	N/A
									Quarterly Cash flow →					R900 000.00	R0.00	R0.00	R900 000.00		

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Basic Service delivery & Infrastructure	Electricity		Tools and Equipment	Asset register, order number and delivery note	Inadequate test equipment	Test equipment procured by set date	Equipment Date	R900 000.00	R900 000.00	n/a	80/40/5750/096	n/a	CCR	Procure test equipment (Ductor tester; Protection relay tester) by 30 June 2017	Draft terms of reference and present to SCM	Appointment of Service provider	Delivery	N/A
									Quarterly Cash flow →					R900 000.00	R0.00	R0.00	R900 000.00		

Basic Service delivery & Infrastructure	Electricity	Purchase protective clothing	Protective clothing for Electricity unit staff members	Existing Protective clothing old	Protective clothing purchased by set date	Equipment Date	R105 000.00	R105 000.00	n/a	05/40/5521/000	n/a	CCR	Purchase protective clothing by 30 June 2017	Draft terms of reference and present to SCM	Appointment of Service provider	Delivery	N/A
							Quarterly Cash flow →						R105 000.00	R0.00	R0.00	R105 000.00	

UNIT: HUMAN SETTLEMENT AND BUILDING CONTROL

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET	PROJECT BUDGET	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL	Ward 19	Construction of Council Chamber and Office Space	Advert Appointment letter Acceptance letter Practical Progress report Project Programme	Investigation report on poor concrete works	New Council Chamber and Offices under construction by 30 June 2017	Sqm date	R18 326 167.00	R58 212 459.29	N/A	8040 4035 5791 022	N/A	CRR	(10 000qsm)External and Internal brick works 100% complete by June 17	Termination of contract and identification of defects. Appointment of replacement Contractor	Hand Over to the replacement contractor Site Establishment	Re-construction of all defects	External and Internal brick works 100% complete	
															Quarterly Cash flow →	R18 326 167	R2 000 000	R6 000 000	R12 000 000	R18 326 167

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER								
									ACTUAL	PROJECT	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4				
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL	Ward 19	Fresh Produce Market (Phase 2)	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	Fresh Produce Market (phase 1) completed	Fresh Produce Market (Phase 2) complete by June 2017	Sqm date	R2 350 600.00	R2 800 000.00	N/A	8040 4035 5750 100	N/A	CRR	(2000sqm) Practical Completion Certificate Project Completion 90%	ToR drafted and submitted to SCM for advert.	Appointment of Main Contractor.	Hand Over Certificate Site Establishment and earth works	Practical Completion Certificate	Project Completion 10%	Project Completion 20%	Project Completion 40%	Project Completion 90%
															R2 350 600	Nil	Nil	R1 000 000	R2 350 600				
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL	Ward 20	Matatiel Office landscaping /water reservoir	Advert Appointment letter Acceptance	BTO and LED Offices are complete	Matatiel Office landscaping by set	Meters Number Date	R500 000	R800 000	N/A	8040 4535 5756	N/A	CRR	(2000qsm) Landscaping and water reservoir	N/A	ToR drafted and submitted to SCM for	Appointment of consultant and design and	ToR drafted and submitted to SCM for				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL	PROJECT	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				r	letter Practical Completion Certificate	te.	date										advert for consultant.	cost approval	advert for main contractor.
					Final Completion Certificate.										R500 000	Nil	R100 000	R200 000	R500 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL	PROJECT	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL	Ward 20	Matatiel electric depot (addition to BTO).	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	BTO and LED Offices are complete.	Practical Complete project by set date	Sqm Date		R1 000 000	R1 500 000	N/A	8040 4035 5756 036	N/A	CRR	(750sqm) Electrical Depot Office completed by 30 June 2017	ToR drafted and submitted to SCM for advert. Project Completion 10%	Appointment of Main Contractor. Hand Over Certificate Site Project Completion 20%	Site layout and building of walls Electrical works Project Completion 60%	Finishes Practical Completion Certificate Project Completion 90%
																R1 000 000	Nil	R200 000	R500 000	R1 000 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER							
									ACTUAL	PROJECT	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4			
	GOOD GOVERNANCE	HUMAN SETTLEMENT AND BUILDING CONTROL	Ward 01, 19, 20 & 26	Identification of illegal Development	No of Notice Letters issued to owners and register	280 notices issued	Identification and issuing of notice	Time														
									N/A	N/A	N/A	N/A	N/A	N/A	N/A		Identification of illegal developments and issue notices within 7 working days by June 2017	Identification of illegal developments and issue notices within 7 working days at Cedarville, Maluti and Matatielle	Identification of illegal developments and issue notices within 7 working days at Cedarville, Maluti and Matatielle	Identification of illegal developments and issue notices within 7 working days at Cedarville, Maluti and Matatielle	Identification of illegal developments and issue notices within 7 working days at Cedarville, Maluti and Matatielle	Identification of illegal developments and issue notices within 7 working days at Cedarville, Maluti and Matatielle
																Nil	Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROJECT	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL	PROJECT	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	GOOD GOVERNANCE	HUMAN SETTLEMENT AND BUILDING CONTROL	All Wards	Housing consumer education to all planned and under construction projects	Attendance Register	15 consumer education conducted	No. of Housing consumer education conducted	Number Date	N/A	N/A	N/A	N/A	N/A	N/A		To have 08 Housing consumer education by 30 June 2017	2 Consumer education conducted.	2 Consumer education conducted.	2 Consumer education conducted.	2 Consumer education conducted.
															Nil	Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	GOOD GOVERNANCE	HUMAN SETTLEMENT AND BUILDING CONTROL	All wards	Capacity Building of Staff	Training attendance and invitation letter.	12 staff trained	No. of training	number date	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8 staff attending trainings by June 17	2 staff attending trainings	4 staff attending trainings	6 staff attending trainings	8 staff attending trainings
									Quarterly Cash flow →							Nil	Nil	Nil	Nil	Nil
	LOCAL ECONOMIC DEVELOPMENT	HUMAN SETTLEMENT AND BUILDING CONTROL	All wards	Capacity Building Contractors	Training attendance register	1 training done through NHBR C	No. of trained local SMME's or emerging contractors	number date	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1 training for SMME's or emerging contractors by June 2017	N/A	N/A	Apply to NHBR C for provision of training	local SMME's or emerging contractors trainings

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
									Quarterly Cash flow →							Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	LOCAL ECONOMIC DEVELOPMENT	HUMAN SETTLEMENT AND BUILDING CONTROL	All wards	Local jobs created through projects	Contractor local employment report	60 local job created	No. of local jobs created	number date	N/A	N/A	N/A	N/A	N/A	N/A	20 jobs created by June 2017	20 jobs created	40 jobs created	60 jobs created	80 jobs created	
									Quarterly Cash flow →							Nil	Nil	Nil	Nil	Nil

Unit: Projects, Operations and Maintenance Management Unit

Construction legend

GRAVEL ROADS	SURFACED ROADS	BUILDING CONSTRUCTION	SPORTSFIELD	BRIDGES
<p>Stage 1 (10%)</p> <ul style="list-style-type: none"> Appointment of consultants Design <p>Stage 2 (15%)</p> <ul style="list-style-type: none"> Tender and advertisement completed <p>Stage 3 (20%)</p> <ul style="list-style-type: none"> Appointment of contractor <p>Stage 4 (50%)</p> <p>Clear and grub Roadbed preparation</p> <p>Stage 5 (60%)</p> <p>Installation of pipes</p> <p>Stage 6 (70%)</p> <p>Casting of slabs</p> <p>Stage 7(80%)</p> <ul style="list-style-type: none"> Tipping of gravel Processing of gravel <p>Stage 8 (95%)</p> <ul style="list-style-type: none"> Protection Works Installation of road signs <p>Stage 9(100 %)</p> <ul style="list-style-type: none"> Completion certificate 	<p>Stage 1 (10%)</p> <ul style="list-style-type: none"> Appointment of consultants Design <p>Stage 2 (15%)</p> <ul style="list-style-type: none"> Tender and advertisement completed <p>Stage 3 (20%)</p> <ul style="list-style-type: none"> Appointment of contractor <p>Stage 4 (40%)</p> <ul style="list-style-type: none"> Site establishment <p>Stage 5 (50%)</p> <ul style="list-style-type: none"> Mass earthworks <p>Stage 6 (60%)</p> <ul style="list-style-type: none"> Installation of pipes culverts <p>Stage 7 (70%)</p> <ul style="list-style-type: none"> Pavement Layers Sealants <p>Stage 8 (90%)</p> <ul style="list-style-type: none"> Kerbing Asphalt Protection Works <p>Stage 9(95%)</p> <ul style="list-style-type: none"> Road signs Road markings <p>Stage 10 (100%)</p> <ul style="list-style-type: none"> Completion certificate 	<p>Stage 1 (10%)</p> <ul style="list-style-type: none"> Appointment of consultants Design, <p>Stage 2 (15%)</p> <ul style="list-style-type: none"> Tender and advertisement completed <p>Stage 3 (20%)</p> <ul style="list-style-type: none"> Appointment of contractor <p>Stage 4 (40%)</p> <ul style="list-style-type: none"> Site layout Earthworks <p>Stage 5 (50%)</p> <ul style="list-style-type: none"> Foundation excavations Concrete casting <p>Stage 6 (60%)</p> <ul style="list-style-type: none"> Building of walls Roof installation <p>Stage 7 (80%)</p> <ul style="list-style-type: none"> Windows Plastering Landscaping <p>Stage 8 (90%)</p> <ul style="list-style-type: none"> Practical Completion <p>Stage 7 (100%)</p> <ul style="list-style-type: none"> Completion certificate 	<p>Stage 1 (10%)</p> <ul style="list-style-type: none"> Appointment of consultants Designs complete <p>Stage 2 (15%)</p> <ul style="list-style-type: none"> Tender and advertisement completed <p>Stage 3 (20%)</p> <ul style="list-style-type: none"> Contractor appointment <p>Stage 4(40%)</p> <ul style="list-style-type: none"> Site handover to contractor <p>Stage 5 (65%)</p> <ul style="list-style-type: none"> Earthworks <p>Stage 6(85%)</p> <ul style="list-style-type: none"> Building works and concrete works <p>Stage 7(95%)</p> <ul style="list-style-type: none"> Fencing <p>Stage 8 (100%)</p> <ul style="list-style-type: none"> Completion certificate 	<p>Stage 1 Stage 1 (10%)</p> <ul style="list-style-type: none"> Appointment of consultants Design <p>Stage 2 (15%)</p> <ul style="list-style-type: none"> Tender and advertisement completed <p>Stage 3 (20%)</p> <ul style="list-style-type: none"> Appointment of contractor <p>Stage 4 (50%)</p> <ul style="list-style-type: none"> Base foundation Base slab <p>Stage 5 (70%)</p> <ul style="list-style-type: none"> Columns / pre-cast culverts Top slabs <p>Stage 6 (80%)</p> <ul style="list-style-type: none"> Wing walls Protection Works Road signs <p>Stage 7 (100 %)</p> <ul style="list-style-type: none"> Completion certificate

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management		Matatiele Sports Centre	Appointment of service provider Advert Minutes of meetings Month	04 number of sport fields completed in 15/16	Percentage of Sport facility completed by set date	Square meters Date	R5 800 000.00	R5 800 000.00		80/30/5756/004		MIG	40% completion of Construction of 6400m2 Matatiele sports center by 30 June 2017	10% completion (design completed)	15% completion (tender advertisement completion)	20% completion (Contractor appointment)	(40% completion) site handover to contractor
								Quarterly Cash flow						R5 800 000.00	1 200 000	1 400 000	1 400 000	5 800 000

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BAS ELINE	KPI	UNI T OF ME ASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				ly reports Photos														
	BASIC SERVICE DELIVERY AND Project, Operations and Maintenance	Ward 03	Kamorathaba - Tsepisong - (3.8Km)	Appointment of service provider Advert Minutes of	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set	km Date	R2 445 302.00	R2 445 302.00		80/40/5756/024		MIG	100% completion of Kamorathaba - Tsepisong - (3.8Km) of access roads constructed by 30 June	(50% completion) Clear and grub , road bed preparation	(60% completion) Installation of pipes	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs (100 %) Completion

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER							
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4			
					meetings		date									2017						certificate
					Monthly reports																	
					Completion certificate																	
					Photos																	

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY AND I Project, Operations and Maintenance	Ward 02	Manase AR- (2.4 Km)	Appointment of service provider Advert Minutes of meetings Monthly report	637.2km new access roads constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 200 422.00	R2 200 422.00	80/40/5756/029		MIG	100% completion of Manase AR- (2.4 Km) of access roads constructed by 30 June 2017	(50% completion) Clear and grub, road bed preparation	(60% completion) Installation of pipes	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs (100%) Completion certificate	
								Quarterly Cash flow				R2 200 422.00	750 000	1 200 000	1 900 000	2 200 422		

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPT ION	MEAN S OF VERIF ICATI ON	BAS ELIN E	KPI	UNI T OF ME ASU RE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUA L TARGET	Q1	Q2	Q3	Q4
				s Compl etion certific ate Photos														

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE		Zazingeni-Mazizini AR- (6.5Km)	Appointment of service provider	637.2km new access roads constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R3 453 399.00	R3 453 399.00		80/40/5756/028		MIG	60% completion of Zazingeni-Mazizini AR- (6.5Km) of access roads constructed by 30 June 2017	15% completion (tender advertisement completion)	(20% completion) Appointment of contractor	(50% completion) Clear and grub, road bed preparation	(60% completion) Installation of pipes
	Project, Operations and Maintenance Management	Ward 04		Advert				Quarterly Cash flow						R3 453 399.00	0.00	850 000	1 900 000	3 453 399
				Minutes of meetings														
				Monthly report														

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				s														
	BASIC SERVICE DELIVERY AND Project, Operations and Maintenance	Ward 14	Mangopeng AR & bridge-(2.7Km)	Appointmen t of service provider Advert Minutes of	637.2km new access roads constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 420 000.00	R2 420 000.00		80/40/5756/022		MIG	60% completion of Mangopeng AR & bridge-(2.7Km) of access roads constructed by 30 June 2017	15% completion(tender advertisement completion)	(20% completion) Appointment of contractor	(50% completion) Clear and grub , road bed preparation	(60% completion) Installation of pipes

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				meetings Monthly reports									60% completion of a 22 m bridge constructed by 30 June 2017	15% completion (tender advertisement completion)	(20% completion) Appointment of contractor	N/A	N/A	
				Photos				Quarterly Cash flow				R2 420 000.00	0.00	650 000	1 700 000	2 420 000		
	BASIC SERVICE Project, Operations and	Ward 24	Soloane AR- (4.4Km)	Appointment of service provider	637.2km new access road constructed	Number of KM Virgin road upgraded	km Date	R3 080 742.00	R3 080 742.00	80/40/5756/025	MIG	100% completion of Soloane AR- (4.4Km) of access	(50% completion) Clear and grub, road bed	(60% completion) Installation of pipes	(80% completion) Tipping of gravel	(95% completion) Protection Works Installation of road		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Advert	d in 15/16 FY		to gravel roads by set date							roads constructed by 30 June 2017	preparation		Processing of gravel	sign	
				Minutes of meetings														(100 %)	Completion certificate
				Monthly reports										Quarterly Cash flow	R3 080 742.00	700 000	1 700 000	2 500 000	3 080 742
				Completion certificate															

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Photos														
	BASIC SERVICE DELIVERY AND Project, Operations and Maintenance	Ward 25	Khaue AR- (2.5Km)	Appointment of service provider Advert Minutes of meeti	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 137 500.00	R2 137 500.00	80/40/5756/023	MIG	60% completion of Khaue AR- (2.5Km) of access roads constructed by 30 June 2017	15% completion (tender advertisement completion)	(20% completion) Appointment of contractor	(50% completion) Clear and grub, road bed preparation	(60% completion) Installation of pipes		
								Quarterly Cash flow				R2 137 500.00	0.00	500 000	1 700 000	2 137 500		

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				ngs														
	BASIC SERVICE DELIVERY Project, Operations and	Ward 26	Sandfontein AR- (5.8Km)	Appointments of service provider	637.2km new access road constructed in	Number of KM Virgin road upgraded to	km Date	R2 402 902.00	R2 402 902.00		80/40/5756/026		MIG	100% completion Sandfontein AR- (5.8Km) of access roads	(50% completion) Clear and grub , road bed preparat	(60% completion) Installation of pipes	(80% completion) Tipping of gravel Processing	(95% completion) Protection Works Installation of road

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				Advert	15/16 FY	grave	roads							constructed by 30 June 2017	ion			of gravel	signs	
				Minutes of meetings			by set date												(100 % completion)	Completion certificate
				Monthly reports																
				Completion certificate																
														Quarterly Cash flow	R2 402 902.00	650 000	1 200 000	1 900 000	2 402 902	

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Photos														
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management	Ward 1	Maluti Internal Streets Phase 3	Appointment of service provider Advert Minutes of meetings	49.88km upgraded to Tarmac in 15/16 FY	Number of KM Gravel roads upgraded to tar roads by set date	km Date	R1 925 000.00	R1 925 000.00	80/40/5756/009	MIG	100% completion of Maluti Internal Streets Phase 3 (4km) of surfaced roads constructed by 30 June 2017	(90% completion) Kerbing, Asphalt, Protection Works	(95% completion) Road signs Road markings	(100% completion) Completion certificate	N/A		
								Quarterly Cash flow				R 925 000	800 000	1 600 000	1 925 000			

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									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4		
					Monthly reports Completion certificate Photos																

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management	Ward 10	Sijoka AR- (6.5Km)	Appointment of service provider Advert Minutes of meetings Monthly report	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R5 613 356.00	R5 613 356.00		80/40/5756/031		MIG	70% completion of Sijoka AR- (6.5Km) of access roads constructed by 30 June 2017	40% completion (site establishment)	(50% completion) Mass earthworks	(60% completion) Installation of storm water pipes	(70% completion) Pavement layers
								Quarterly Cash flow						R5 613 356.00	1 500 000	3 000 000	4 500 000	5 613 356

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				s														
	BASIC SERVICE DELIVERY AND Project, Operations and Maintenance	Ward 16	Mehloloaneng Access road (8.6km)	Appointment of service provider Advert Minutes of meetings Month	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	Km Date	R2 230 000.00	R2 230 000.00		80/40/5756/030	MIG	100% completion of Mehloloaneng Access road (8.6km) of access roads constructed by 30 June 2017	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs	(100%) Completion certificate	N/A	

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									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					ly reports Completion certificate				Quarterly Cash flow						R2 230 000.00	900 000	1 700 000	2 230 000	

IDP REF.	NATIONAL KPA DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management	Ward 8	Lagrange Pedestrian Bridge	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	09 bridges	Number of Bridges constructed by set date	m Date	R2 000 000.00	R2 000 000.00		80/40/5756/020		MIG	70% completion of Lagrange Pedestrian Bridge (40m) constructed by 30 June 2017	15% (tender advertisement)	(20% completion) Appointment of contractor	(50% completion) Base foundation, Base slab	(70% completion) Columns / pre-cast culverts Top slabs
								Quarterly Cash flow						R2 000 000.00	0.00	500 000	1 500 000	2 000 000

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	Ward 13	Thlakanelo Culvert bridge	Appointment of service provider Advert Minutes of meetings Monthly reports	09 bridges	Number of Bridges constructed by set date	m Date	R2 000 000.00	R2 000 000.00		80/40/5756/021		MIG	70% completion of Thlakanelo Culvert bridge (12m) constructed by 30 June 2017	15% (tender advertisement)	(20% completion) Appointment of contractor	(50% completion) Base foundation, Base slab	(70% completion) Columns / pre-cast culverts Top slabs
								Quarterly Cash flow						R2 000 000.00	0.00	500 000	1 500 000	2 000 000

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4		
				Photos																
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	Project, Operations and Maintenance Management	Kerbing, Cement and quarry material for Matatiele, Cedarville and Maluti towns.	Appointment of service provider	11450m	Number of Meters of kerbing and channeling done by set date	m		R 800 000.00	R 800 000.00	05/40/4690/000				EQUITABLE SHARE	Install 3000 m of kerbing and channeling by 30 June 2017.	500m	1000m	2000m	3000m
		Wards 19, 26, 01		Advert					Quarterly Cash flow						R 800 000.00	100 000	200 000	350 000	800 000	
				Monthly reports																

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Photos														
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management Wards 19, 26, 01		Concrete storm water pipes installation in the CDB and driveway pipes at various places in Matatiele, Cedarville and Maluti.	Appointment of service provider Advert Monthly reports	1290.3m	Number of Meters of pipes by set date	m Date	R 180 000	R 180 000	05/40/4690/000			EQUITABLE SHARE	Install 600m of storm water pipes by 30 June 2017	150m	300m	450m	600m
								Quarterly Cash flow						180 000	50 000	100 000	150 000	180 000

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Photos														
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management	Wards 19, 26, 01	Drainage excavations in Maluti, Cedarville and Matatiele.	Appointment of service provider	2286 3.7m	Number of meters drains excavations installed by set date	m Date	R20 000	R20 000	05/40/4690/000			EQUITABLE SHARE	10 000m of drains excavations by 30 June 2017.	2000m	4000m	8000m	10 000m
				Advert				Quarterly Cash flow						20 000	5 000	10 000	15 000	20 000
				Monthly reports														

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Photos														
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE Project, Operations and Maintenance Management	Wards 19, 26, 01	Pothole repairs and verge tarring in Matatiele CBD, Maluti and Cedarville	Appointment of service provider Advert Monthly reports	2430 5.7m ²	Number of Square meters maintained by set date	M2 Date	R500 000.00	R500 000.00	05/40/4690/000			EQUITABLE SHARE	15 000m ² of surfaced road maintenance by 30 June 2017	3000m ²	6000m ²	9000 m ²	15000m ²
								Quarterly Cash flow						R500 000.00	100 000	200 000	300 000	500 000

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								ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				Photos															
	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	Project, Operations and Maintenance Management	Maintenance and rehabilitation of 27,8km of gravel roads in the following wards:02, 06,08,09, 11,12,13, 18,20,21, 22,25	Appointment of service provider Advert Monthly reports Photos	927.53 Km	Number of Kilometres maintained and rehabilitated by set date	KM Date	R 1 300 000.00	R 1 300 000.00	05/40/4690/000			EQUITABLE SHARE	27.8 Km of roads to be maintained and rehabilitated by 30 June 2017.	3km	10km	22km	27.8km	
								Quarterly Cash flow						R 1 300 000	200 000	400 000	600 000	1 300 000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTENANCE MANAGEMENT UNIT	09	Afsondering Sports field	Monthly Reports Completion certificate	4 Sportsfields	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R172 000	R172 000	N/A	80/40/45/5791/015	N/A	MIG	Retention release for 6500m2 of Afsondering sports field by 30 June 2017	Retention	Retention	N/A	N/A	
															Quarterly Cash flow →	R172 000	R0.00	R172 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTENANCE MANAGEMENT UNIT	22	Epiphany Sports field	Monthly Reports Completion certificate	4 Sports fields	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R172 000	R172 000	N/A	80/40/45/5791/019	N/A	MIG	Retention release for Epiphany sports field by 30 June 2017	Retention	Retention	N/A	N/A	
								Quarterly Cash flow →						R172 000	R0.00	R172 000			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTENANCE MANAGEMENT IINIT	16	Majoro Sports field	Monthly Reports Completion certificate	4 Sports fields	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R172 000	R172 000	N/A	80/40/45/5791/018	N/A	MIG	Retention release for Majoro sports field constructed by 30 June 2017	Retention	Retention	N/A	N/A
Quarterly Cash flow →															R172 000	R0.00	R172 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTENANCE MANAGEMENT UNIT	12	Nkau Sports field	Monthly Reports Completion certificate	4 Sports fields	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R172 000	R172 000	N/A	80/40/45/5791/016	N/A	MIG	Retention release for Nkau sports field constructed by 30 June 2017	Retention	Retention	N/A	N/A	
									Quarterly Cash flow →					R172 000	R0.00	R172 000				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTENANCE MANAGEMENT UNIT	06	Mahangwe Sports field	Monthly Reports Completion certificate	4 Sport Sfields	Completed percentage sport field by set date.	percentage date	R167 852	R167 852	N/A	80/40/45/5791/014	N/A	MIG	Retention release for Mahangwe sports field by 30 June 2017	N/A	N/A	N/A	N/A
Quarterly Cash flow →															R167 852	R0.00	R167 852		
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	05	Construction of Mnqayi Culvert Bridge	Monthly Reports Completion certificate	09 bridges	Number of meters constructed by set date..	m date	R210 000	R210 000	N/A	80/40/45/5790/097	N/A	MIG	Retention release for Mnqayi Culvert Bridge by 30	Retention	Retention release for Mnqayi Culvert	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
														June 2017		Bridge			
Quarterly Cash flow →													R210 000	R0.00	R210 000				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	19	Construction of Matatiele Internal Roads (CBD - Phase 1)	Monthly Reports Completion certificate	49.88km upgraded to Tar in 15/16 FY	. Number of km constructed by set date.	Square meters percentage date	R1 154 687	R1 154 687	N/A	80/40/45/5790/048	N/A	MIG	Retention release for Matatiele Internal Streets - (CBD)-Phase 1 by 30 June 2017	Retention	Retention release for Matatiele Internal Streets - (CBD)-Phase 1	N/A	N/A
Quarterly Cash flow →															R1 154 687	R0.00	R1 154 687		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	02	Nkululekweni Headwalls	Monthly Reports Completion certificate	927.53 Km	Number of km constructed by set date..	Square meters percentage date	R50 000	R50 000	N/A	80/40/45/5791/030	N/A	EQUITABLE SHARE	Retention release for Nkululekweni Headwalls by 30 June 2017	Retention	Retention release for Nkululekweni Headwalls	N/A	N/A
Quarterly Cash flow →															R50 000	R0.00	R50 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	11	Thotane ng Bridge	Monthly Reports Completion certificate	9	Number of km constructed by set date..	Square meters percentage date	R123 833	R123 833	N/A	80/40/45/5791/031	N/A	EQUITABLE SHARE	Retention release for Thotane ng Bridge by 30 June 2017	Retention	Retention release for Thotane ng Bridge	N/A	N/A	
								Quarterly Cash flow →						R123 833	R0.00	R123 833			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	10	Construction of Ncome AR	Appointment of service provider Monthly Reports Completion certificate	927.53 Km	Number of km constructed by set date.	km date	R2 232 782	R2 232 782	N/A		N/A	MIG	100% completion of Ncome Access Road by 30 July 2016	Clear and grub Roadbed preparation Tipping and processing completed	N/A	N/A	N/A	
Quarterly Cash flow →															R2 232 782	R2 232 782	N/A	N/A	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION		KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	19	Construction of Matatiele Internal Roads (Area C - Phase 2)	Monthly Reports Completion certificate	49.88km upgraded to Tar in 15/16 FY	. Number of km constructed by set date.	KM date	R641 638	R641 638	N/A	80/40/45/5791/010	N/A	MIG	Retention release for Matatiele Internal Streets -(Area C)- Phase 2 by 30 June 2017	Retention	Retention	Retention	N/A	N/A
Quarterly Cash flow →															R641 638	R0.00	R641 638			

MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT			Capacity building	Attendance register	Training and Development Policy	Proof of acceptance	Number	N/A	N/A	N/A	N/A	N/A	N/A	To ensure that 15 people are trained by 30 June 2017	N/A	5 skills training in health safety	10 Skills training in road construction	1 Skills training in welding
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil

LOCAL ECONOMIC DEVELOPMENT

	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASE LINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT BUDGET	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Job creation	Labour forms	100 jobs created in the previous year	200 jobs created	Number	N/A	N/A	N/A	N/A	N/A	N/A	200 jobs created through projects construction by 30 June 2017	50 jobs created through projects construction	100 jobs created through projects construction	150 jobs created through projects construction	200 jobs created through projects construction
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil

MUNICIPAL FINANCIAL VIABILITY

	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				Budget Control-submission of monthly reports by the 04th of each month	Monthly financial MIG reports		Monthly reports	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	12 reports by 30 June 2017	3 reports submitted by the 04th of each month	3 reports submitted by the 04th of each month	3 reports submitted by the 04th of each month	3 reports submitted by the 04th of each month	
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil	

GOOD GOVERNANCE AND PUBLIC PARTICIPATION

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	Means OF VERIFICATION	Baseline	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17EV	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	GOOD GOVERNANCE			Preparation and presentation of monthly report by 10th of each month	Monthly reports	Adequate monitoring and assessment	8 Monthly progress reports submitted and presented to MTM	Number	N/A	N/A	N/A	N/A	N/A	N/A	8 Monthly progress reports submitted by 30 June 2017	2 reports submitted by 10th of each month	4 reports submitted by 10th of each month	6 reports submitted by 10th of each month	8 reports submitted by 10th of each month
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	Means OF VERIFICATION	Baseline	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				Preparation and reporting of quarterly reports by 10th of each month	Quarterly reports	Adequate communication and information sharing	4 Quarterly reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly progress meetings held by 30 June 2017	1 report submitted by 10th of each month	2 reports submitted by 10th of each month	3 reports submitted by 10th of each month	4 reports submitted by 10th of each month	
Quarterly Cash Flow									Nil	Nil	Nil	Nil	Nil							

3.6 Office of the Municipal Manager

UNIT: COMMUNICATIONS, SPU AND CUSTOMER CARE

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
G	Good Governance and public participation	Communications, SPU and Customer Care	All	Development of Communication strategy, Action Plan and implementation	Council resolution and communications strategy document	Communication strategy	Adopted Communication Strategy by set date	Adopted Communication Strategy Date	R50 000.00	05/10/20/5180/000	N/A	N/A	Own	Reviewed Communication Strategy and Action Plan adopted by Council by 30 th December 2017	Conduct Communications Strategy Workshop and develop action plan	Adoption by Council	Implementation	Implementation	
														Quarterly Cash flow →	R50 000	R50 000	Nil	Nil	Nil
G	Co	Co	All	IGR	Minutes	IGR	Num	Num	R35	05	N/	N/	0	Coordinat	1 IGR	1 IGR	1 IGR	1 IGR	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Forum meetings and stakeholder engagements	& Attendance register	ToR	Number of meetings held by set date	Number Date							Attend 4 IGR meetings by 30 th June 2017	Meeting	Meeting	Meeting	Meeting
									Quarterly Cash flow →						R35 000	R8 750	R8 750	R8 750	R8 750
	Good Governance and Communications, SPU and Customer Care			Media engagements/briefings	Attendance register	4 Media engagements / Briefings	Number of media engagements conducted by set date	Number Date	R340 000.00	R30 000.00	05/10/20/5180/000	N/A	N/A	Own	Coordinate 4 media engagements by 30 June 2017	1 media engagement	1 media engagement	1 media engagement	1 media engagement
															R35 000	R8 750	R8 750	R8 750	R8 750

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
G000	Good Governance and public Communications, SPU and Customer Care	All	Information Days	Attendance register	Two information sessions	Attendance register by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Coordinate two information sharing sessions on various issues by 30 June 2017	N/A	1 information sharing session	N/A	1 information sharing session	
								Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	
G000	Good Governance and Communications, SPU and Customer Care	All	Website: Content Management	Proof of documents uploaded	800 documents uploaded	Number of uploaded documents by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	80 documents uploaded by June 2017	20 documents uploaded	20 documents uploaded	20 documents uploaded	20 documents uploaded	
								Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	
G000			Radio	Attendance	Comm	Number	number	R5			N/	N/	0	Secure 18	2 radio	2 Radio	1 live	7 Radio	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Slots / Interviews (Talk to your Portfolio Head and Mayor)	ce register	unications Strategy	er of radio slots & Interviews conducted by set date	r date							Radio Slots and Interviews by June 2017	slots	Slots and 1 live broadcast	broadcast and 7 radio slots	Slots
									Quarterly Cash flow →						550 000				
	Good Governance and public Communications, SPU and Customer Care		All	Municipal Publications	Newsletter	Newsletters	Number of publications produced by set date	Number date	R310 000		05/10/20/5400/000	N/A	N/A	Own	Produce 6000 newsletter copies by 30 June 2017	Compile stories and SCM processes	Print 3000 copies	Compile stories and SCM processes	Print 3 000 copies
									Quarterly Cash flow						R310 000	Nil	R155 000	Nil	R155 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public	Communications, SPU and Customer Care	All	Municipal Publications	Service delivery pamphlet	Pamphlets	Number of publications produced by set date	Number date	R310 000		05/10/20/5400/000	N/A	N/A	Own	Produce 12 000 leaflet copies by 30 June 2017	3000 copies	3000 copies	3000 Copies	3000 copies
									Quarterly Cash flow						310 000	77 500	77 500	77 500	77 500
	Good Governance and	Communications, SPU and Customer Care		Municipal publications	Newspaper column	Number of columns produced	Number of columns produced by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Produce 49 columns by 30 June 2017	14 columns	13 columns	12 columns	13 columns
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
G	C	o		Coord	Attendan	Local	Numbe	Numbe	R3 5		05	N/	N/	0	Conduct	1 LCF	1 LCF	1 LCF	1 LCF

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				ination of Local Communicators Forum	ce registers	Communicators Forum	er of meetings held by set date	r date							4 LCF Meetings by 30 June 2017	Meeting	Meeting	Meeting	Meeting
									Quarterly Cash flow						R35 000.00	R8 750.00	R8 750.00	R8 750.00	R8 750.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public participation	Communications, SPU and Customer Care			5.46. Mayoral Road shows, support a project campaign	Attendance register & pictures	4 Mayoral Road shows & 3 adopted projects	Number of Mayoral Roads shows conducted & projects assisted by set date	Number date	R90 000.00	R45 000.00	05/10/20/5306/000			Operational budget	To conduct 1 mayoral road shows & support 1 projects by 30 June 2017	1 mayoral road show/Imbizo	N/A	To support 1 a Project	N/A
									Quarterly cash flow						R45 000	R22 500	N/A	R22 500	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		5.47. Project launch, handover and visits	Attendance register	Nine Project visits	Number of projects visited by set date	Number date	R90 000.00	R45000.00	05/10/20/5306/000			Operational budget	To coordinate 2 project visits by 30 June 2017	N/A	1 project visit	N/A	1 project visit
									Quarterly cash flow					R45 000.00	N/A	R22 500	N/A	R22 500	
	Good Governance and public participation	Communications, SPU and Customer Care		5.48. Review of 2015/2016 Municipal calendar of	Council resolution and calendar	Calendar of Events	Date of adoption by set date	date	R335 000	R35 000	0510205180000			Operational budget	Reviewed Municipal calendar of events and events management workshop adopted	Implementation of the calendar	Implementation of the calendar & events management workshop	Implementation of the calendar	Implementation of the calendar

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER						
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4		
				events												by Council by 30 Sep 2017					
									Quarterly Cash flow						R35 000	Nil	R35 000	Nil	Nil		
Good Governance and public participation	Communications, SPU and Customer Care			5.49. Development of the Marketing Strategy Action Plan and implementation	Council resolution for adoption of marketing Strategy	Marketing Strategy in place	Adopted Marketing Strategy Action Plan by set date	Adopted Marketing Strategy Action Plan date	R400 000.00	R350 000.00	05/10/20/5410/000 & 05/10/20/5410/000				Operational	Develop and adopt a Marketing Strategy Action Plan by 30 September 216	Development & adoption of the Marketing Action Plan	Implementation of the action plan	Implementation of the action plan	Implementation of the action plan	
									Quarterly Cash flow						R350 000.00	Nil					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public participation	Communications, SPU and Customer Care	5.50.	Marketing and branding	Articles, columns on national publication	Profile on Local Government Handbook	Municipal profile on a national magazine by set date	Number date	R100 000	R100 000				Operational budget	Profiling municipality on National publication by 30 June 2017	N/A	SCM processes & appointment	Publishing	N/A	
								Quarterly cash flow						R100 000.00	Nil	Nil	R100 000.00	Nil	
Good Governance and public participation	Communications, SPU and Customer Care	Manage Municipal Corporate identity / brand	Branded 2017 Municipal calendars, business cards and diaries	Branding manual	300 diaries, 300 branded desk calendars, 1500 wall calendars & 38 business cards	Number	R330 000	R250 000	0510205390000			Operational budget	Secure 2017 300 diaries, 38 business cards & 1800 calendars	Appointing & signing a 3 year contract with the service provider	Designs & printing of diaries	N/A	N/A		

REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public participation	Communications, SPU and Customer Care			Africa Day event & Heritage Day event		Two information sessions	Number of Information sharing session held by set date	Number Date	R335 000.00	R30 000.00	0510205180000				Host 2 information sharing sessions on migration related issues	Host heritage day event	N/A	N/A	Preparatory meetings
									Quarterly Cash flow						R 30 000.00	15 000	Nil	Nil	R15 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public Communications, SPU and Customer Care				Children Advisory Council meetings	Attendance registers and minutes	Children Strategy	Number of CAC meetings held by set date	Number Date	R735 000.00	R000.00	n/a	n/a	n/a	n/a	4 CAC meetings by 30 June 2017	1 CAC meeting	1CAC meeting	1 CAC meeting	1 CAC meeting
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public Communications, SPU and Customer Care				ECDCs assistance	Attendance registers and pictures	Children Strategy	Number of ECDC's assisted by set date	Number Date	R735 000.00	R40 000.00	05/10/20/5306/000	n/a	n/a	n/a	Assist 4 ECDCs by 30 June 2017	1 ECDC to be assisted	1 ECDC to be assisted	1 ECDC to be assisted	1 ECDC to be assisted
									Quarterly Cash flow →						R40 000.00	R10 000.00	R10 000.00	R10 000.00	R10 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		Elderly forum meeting	Attendance registers and minutes	Older persons forum; older person's strategy; good working relation with relevant stakeholders	Number of Elderly forum meetings held by set date	Number Date	R735 000.00	R10 000.00	05/10/20/5180/000	n/a	n/a	n/a	4 Elderly forum Meetings by 30 June 2017	01 Elderly forum meeting	01 Elderly forum meeting	01 Elderly forum meeting	01 Elderly forum meeting
									Quarterly Cash flow →						R10 000.00	R2 500	R2 500	R2 500	R2 500

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public participation	Communications, SPU and Customer Care			Awareness campaign	Attendance registers and pictures	Older Person's strategy, Elderly forum	Number of awareness campaign on Elderly rights held by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5306/000	n/a	n/a	n/a	4 campaigns on Elderly rights by 30 June 2016	01 awareness campaign on elderly abuse	01 awareness campaign on elderly abuse	01 awareness campaign on elderly abuse	01 awareness campaign on elderly abuse
									Quarterly Cash flow →						R20 000.00	R5 000	R5 000	R5 000	R5 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		Golden games	Attendance registers and pictures	Older persons forum; older person's strategy; good working relation with relevant	Number of Golden Games events held by set date	Number Date	R735 000.00	R70 000.00	05/10/20/5306/000	n/a	n/a	n/a	1 golden games' event by 30 June 2017		01 Golden games tournament		
									Quarterly Cash flow →						R70 000.00		R70 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		To facilitate assistance for 2 Elderly projects	Attendance registers and pictures	Older person's forum, elderly strategy	Number of elderly project assisted by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5306/000	n/a	n/a	n/a	2 elderly project to be assisted by 30 June 2017			01 elderly owned project to be assisted	01 elderly owned project to be assisted
								Quarterly Cash flow →						R20 000.00			R10 000	R10 000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		GBV Awareness campaigns	Attendance registers and pictures	Women empowerment strategy, women's forum, good working relation with relevant stakeholders	Number of awareness campaigns on GBV held by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5306/000	n/a	n/a	n/a	04 awareness campaigns on GBV by 30 June 2017.	01 GBV awareness campaign	01 GBV awareness campaign	01 GBV awareness campaign	01 GBV awareness campaign
								Quarterly Cash flow →						R20 000.00	R5 000	R5 000	R5 000	R5 000	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public Communications, SPU and Customer Care				Women's Health awareness campaigns	Attendance registers and pictures	Women empowerment strategy, women's forum,	Number of campaigns held by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5306/000	n/a	n/a	n/a	4 Women's Health awareness campaigns by 30 June 2017	01 women's health awareness campaign	01 women's health awareness campaign	01 women's health awareness campaign	01 women's health awareness campaign
									Quarterly Cash flow →						R20 000.00	R5 000	R5 000	R5 000	R5 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		To facilitate assistance for 04 projects	Attendance registers and pictures	Women empowerment strategy, women's forum, good working relation with relevant stakeholders	Number of Women led projects assisted by set date	Number Date	R735 000.00	R50 000.00	05/10/20/5306/000	n/a	n/a	n/a	4 Women led projects assisted by 30 June 2017	01 women owned projects to be assisted	01 women owned projects to be assisted	01 women owned projects to be assisted	01 women owned projects to be assisted
									Quarterly Cash flow →						R50 000.00	R12 500	R12 500	R12 500	R12 500

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public Communications, SPU and				Women's forum revival and conduct 04 meetings	Attendance registers and minutes	Good working relation with relevant stakeholders	Number of Women's forum meetings held by set date	Number Date	R735 000.00	R10 000.00	05/10/20/5180/000	n/a	n/a	n/a	04 Women's forum meetings by 30 June 2017	01 women's forum meeting	01 women's forum meeting	01 women's forum meeting	01 women's forum meeting
									Quarterly Cash flow →						R10 000.00	R2 500	R2 500	R2 500	R2 500

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		Awareness campaigns on dangers of drug abuse, teenage pregnancy and committing crime	Attendance registers and pictures	Youth Development Strategy Youth Council in place	Number of awareness campaigns on dangers of drug abuse, teenage pregnancy and committing crime held by set date	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	4 Awareness Campaigns on dangers of drug abuse, teenage pregnancy and committing crime by 30th June 2017	1 Awareness Campaign on dangers of drug abuse, teenage pregnancy, committing crime and available information	1 Awareness Campaign on dangers of drug abuse, teenage pregnancy, committing crime and available information	1 Awareness Campaign on dangers of drug abuse, teenage pregnancy, committing crime and available information	1 Awareness Campaign on dangers of drug abuse, teenage pregnancy, committing crime and available information
Quarterly Cash flow →															Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		Sports, arts and cultural development.	Attendance registers and pictures	Youth Development Strategy	Number of sporting and Arts Cultural activities held by set date	Number Date	R735 000.00	R30 000.00	05/10/20/5306/000	n/a	n/a	n/a	4 Sport Activities, 4 Arts and Cultural Activities by 30 June 2017	1 SALGA under 19 Local Games	1 SALGA under 19 District and 1 SALGA under 19 Provincial games	N/A	N/A
									Quarterly Cash flow →							R 8 000.00	R22 000.00		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Good Governance and public participation	Communications, SPU and Customer Care		Skills development - capacity building.	Attendance registers and report	Youth Development Strategy *Good Working relationship with the DOE *consistent good performance in matrix	Number of Skills development programmes by set date	Number Date	R735 000.00	R130 000.00	05/10/20/5306/000	n/a	n/a	n/a	3 skills development programmes by 30 June 2017				Back to school campaign (Registration fee to tertiary education)	Municipal Destitute bursary scheme

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						results			Quarterly Cash flow →						R130 000.00			R 130 000.00	
	Good Governance and public participation	Communications, SPU and Customer Care		Advocacy for PWDs Facilitation of the provision of assisting devices	Attendance registers and pictures	Disability forum, Disability strategy	Number of advocacy initiative programmes conducted by set date	Number Date	R735 000.00	R60 000.00	05/10/20/5306/000	n/a	n/a	n/a	4 advocacy initiatives conducted by 30 June 2017	Deaf awareness week on the first week of September 2016	Conduct 2 campaigns for the International Day for persons with disabilities By December 2016	Conduct 2 campaigns for Human rights month on the right of the disabled as enshrined in the Constitution by end March 2017	Conduct one Workshop for the care givers of the disabled
									Quarterly Cash flow →						R60 000.00	R 15 000	R 15 000	R 15 000	R 15 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		Skills development	Attendance registers and reports	Disability forum Disability strategy	Number of people with disabilities trained by set date	Number Date	R735 000.00	R10 000.00	05/10/20/5306/000	n/a	n/a	n/a	20 people with disabilities to be trained on different skills by 30 June 2017	10 people to be trained in different skills	N/A	10 people to be trained in different skills	N/A
								Quarterly Cash flow →						R10 000.00	R 5 000		R 5 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and public participation	Communications, SPU and Customer Care		HIV/AIDS awareness campaigns	Attendance registers and pictures	HIV/AIDS strategy	Number of HIV/AIDS awareness held by set date	Number Date	R735 000.00	R100 000.00	05/10/20/5306/000	n/a	n/a	n/a	8 HIV/AIDS awareness campaigns By 30 June 2017	Conduct two HCT campaigns targeting High transmitting areas and taxi ranks. Condom distribution to all NGO's in ward 19.	Conduct Sports Heroes walk against AIDS by December 2016	Conduct two Condom week campaigns by end of February 2017	Conduct 2 candlelight memorial event by end May 2017
									Quarterly Cash flow →						R60 000.00	00	R 30 000	R 10 000	R 20 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and public participation	Communications, SPU and Customer Care			LAC meetings	Attendance register and minutes	LAC; MANOP (Support group network structure).	Number of LAC meetings held by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5180/000	n/a	n/a	n/a	4 LAC Meetings by 30 June 2017	One LAC meeting	One LAC meeting	One LAC meeting	One LAC meeting
									Quarterly Cash flow →						R20 000.00	R 5 000	R 5 000	R 5 000	R 5 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
Good Governance and public participation	Communications, SPU and Customer Care			Support group trainings	Attendance registers and pictures	HIV/AIDS strategy & LAC	Number of support groups trained by set date	Number Date	R735 000.00	R100 000.00	R735 000.00	05/10/20/5306/000	n/a	n/a	n/a	8 Support group to be assisted by 30 June 2017	2 Support groups to be assisted with working tools.	2 Support groups to be assisted with working tools	2 Support groups to be assisted with working tools	2 Support groups to be assisted with working tools
									Quarterly Cash flow →						R50 000.00	R 15 000	R 15 000	R 10 000	R 10 000	

UNIT: COMPLIANCE AND LEGAL SERVICES

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 EX	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	Compliance and Legal Services	N/A	N/A	Vetting and Contract Register	Vetted contracts	Contracts and lease agreements and procurement plan are in place	Percentage of Vetted contracts and developed Contract register	Percentage Database Date	N/A	N/A	N/A	N/A	N/A	N/A	100% Vetting of contracts and Development of Contract register by 30 June 2017	100% Vetting of contracts and Development of Contract register	100% Vetting of contracts and Development of Contract register	100% Vetting of contracts and Development of Contract register	100% Vetting of contracts and Development of Contract register
									Quarterly Cash flow					→ Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	Compliance and Legal Services	N/A	Vetting of by-laws	Reviewed By-laws, Agenda and Register for Consultative Meeting, Agenda for Stakeholder meetings, Council Agenda and Council Resolution	Draft By-laws in place	Number of By-laws vetted by the set date	Number Date		R100 000.00					To have drafted and reviewed four (4) by-laws vetted by 30 June 2017	4 By-Laws reviewed	Public Consultation on 4 reviewed By-laws	Submit 4 reviewed By-laws to MTM, Standing Committee and EXCO	4 By-Laws reviewed and submitted to Council
									Quarterly Cash flow					→ R100 000.00	R25 000.00	R25 000.00	R25 000.00	R25 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV. SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				Administration and management of litigation cases	12 monthly reports on cases against and instituted by the municipality	external referral of litigation matters	Number of reports on cases against and instituted by the municipality	Number		R1 000 000.00					12 monthly report on Administration and management of litigation cases against and or instituted by the municipality	3 monthly report on Administration and management of litigation cases against and or instituted by the municipality	3 monthly report on Administration and management of litigation cases against and or instituted by the municipality	3 monthly report on Administration and management of litigation cases against and or instituted by the municipality	3 monthly report on Administration and management of litigation cases against and or instituted by the municipality
									Quarterly Cash flow					R1 000 000.00	R250 000.00	R250 000.00	R250 000.00	R250 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Enforcement on contravened by-laws	Notices, Court Orders	Contravention enforcement on by-laws	Percentage of notices enforced on contravened by-laws	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% Enforcement of Notices received on Contravened by-laws by 30 June 2017	100% Enforcement of Notices received on Contravened by-laws	100% Enforcement of Notices received on Contravened by-laws	100% Enforcement of Notices received on Contravened by-laws	100% Enforcement of Notices received on Contravened by-laws
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	

UNIT: INTERNAL AUDIT SERVICES

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Administration Internal Audit Services				Operation Clean Audit	Reports attendance register program	Unqualified Audit opinion (clean audit)	Number of OCA meetings held by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	To hold four OCA meetings after receiving AG audit report by 30 June 2017.	N/A	N/A	Two meetings	Two Meetings
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
	Good Governance and Public Administration	Internal Audit Services		Financial Statements Audits	Reports	2015/16 AFS and 2016/17 Interim Financial Statements Audits	Audited AFS and interim financial statements by set date	Date		R 488 000.00	01051010305190000					AFS to be audited by 31 August 2016 and Interim statements to be audited by 28 February 2017	AFS to be audited by 31 August 2016.	N/A	Interim Financial statements to be audited by 28 February 2017	N/A
									Quarterly Cash flow →						R 488 000.00	R 488 000	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	Internal Audit Services		Review Policies, Plans and Strategy Council resolution	Charters Plans and strategy	Plans and charters in place.	Approved Charters by set date Approved Annual Audit Plan by set date	Date		Nil					Two charters approved 1 Jan 2017 One Annual Audit Plan approved by 31 July 2016. Internal Audit Strategy approved by 30 June 2017	One Annual Audit Plan approved by 31 July 2016.	N/A	Two charters approved 1 Jan 2017	Internal Audit Strategy approved by 30 June 2017
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	Internal Audit Services			Spot checks and monitoring internal control tool.	Reports Proof of Submission	Internal Control tool and Spot checks	Number of Internal Control tool submissions by set date; and Number of spots checks done by set date	Number Date							Four quarterly Internal Control tool submissions to COGTAEC. 48 annual spot checks by 30 June 2016.	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Administration Internal Audit Services				Internal audit reports	Reports	Internal audit reports	Number of internal audit reports by set date	Number Date		Nil					14 Internal Audit Reports by 30th June 2016	2 Internal audit reports	3 internal audit reports	5 Internal audit reports	4 Internal audit reports
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	Internal Audit Services			Dashboard Reports	Reports proof of submission	Dashboard Reports	Number of Dashboard Reports submitted to the Auditor General (AG) by set timeframe	Number of Timeframe	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly Dashboard Reports submitted to Auditor General (AG) on the first working day after the end of each quarter	1 quarterly Dashboard Reports submitted to Auditor General (AG)	1 quarterly Dashboard Reports submitted to Auditor General (AG)	1 quarterly Dashboard Reports submitted to Auditor General (AG)	1 quarterly Dashboard Reports submitted to Auditor General (AG)
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public	Internal Audit Services		Performance reports	Reports	Performance reports	Number of performance reports	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly performance reports	1 quarterly performance report	1 quarterly performance report	1 quarterly performance report	1 quarterly performance report
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Good Governance and	Internal Audit Services		Auditor General (AG) Value Chain Quarterly Review	Reports Proof of submission	Quarterly reviews	Number of AG quarterly reviews	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Four Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				ws					Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Good Governance and Public Participation	Internal Audit Services	Municipal Standard Chart of Accounts(MSCOA) Implementation and Compliance	Reports	MSCOA reports	Number of MSCOA reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly reports on MSCOA Implementation and compliance	One quarterly report on MSCOA compliance	One quarterly report on MSCOA compliance	One quarterly report on MSCOA Implementation	One quarterly report on MSCOA Implementation		
							Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Administration	Internal Audit Services			Ad-hoc and Consequence Management reports	Reports	None	Number of Ad-hoc and consequence management reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	1 Ad-hoc report and four quarterly reports on Consequence Management	1 Consequence management report	1 Consequence management report	1 Ad-hoc report and 1 Consequence management report	1 Consequence management report
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

UNIT: MONITORING AND EVALUATION/ RISK SERVICES

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	M&E/Risk services	N/A	Approval of Municipal SDBIP	-Draft SDBIP and Submission to Mayor - Invitation, Program, Register of workshop -Final SDBIP and Submission to and Approval by	Approved 2016/17 SDBIP	Approved SDBIP by set date	Plan Date	R 2 010 000.00	R500 000.00	05 10 35 5180 000	N/A	N/A	N/A	Approved 2017/18 SDBIP by 30 June 2017	N/A	N/A	N/A	Development of Draft 2017/18 SDBIP and submit to mayor 14 days after Approval of Budget Host one SDBIP and Risk Workshop Approval of 2017/18 SDBIP by 30 June 2017
									Quarterly Cash flow						R500 000.00	Nil	Nil	Nil	R500 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					Mayor														
	Good Governance and Public Participation	M&E/Risk services	N/A	Development of Performance Agreements of Municipal Manager, GM's and Middle Managers	-Signed Section 56 and Middle Managers performance Agreements and Plans -Proof of submission to CoGTA-EC	Signed Performance Agreements and Plans	Signed Performance Agreements and Plans submitted by set date	Signed plans Date	N/A	N/A	N/A	N/A	N/A	N/A	Section 56 and Middle Managers Performance Agreements and Plans signed and submitted to CoGTA EC by 30 August 2016	Section 56 and Middle Managers Performance Agreements and Plans signed and submitted to CoGTA EC by 30 August 2016	N/A	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
	Good Governance and Public Participation	M&E/Risk services	N/A	4 Quarterly Performance Reports	Quarterly reports and Council Resolutions	PMS Framework -PMS Policy -PMS Audit	Number of quarterly reports adopted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly Performance reports adopted by council by 30 June 2017	2015/16 Quarter 4 Performance Report adopted by Council by 30 July 2016	2016/17 Quarter 1 Performance Report adopted by Council by 31 October 2016	2016/17 Quarter 2 Performance Report adopted by Council by 31 January	2016/17 Quarter 3 Performance Report adopted by Council by 30 April 2017

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAM	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						Charter												2017	
									Quarterly Cash flow			→	Nil	Nil	Nil	Nil	Nil		
Good Governance and Public Participation	M&E/Risk services	N/A	Council Induction Workshop	- Invitation, Program, Register of workshop	PMS Framework, Charter and PMS Audit Charter	Number of PMS Induction workshops conducted by set date	Number Date	R 2 010 000.00	R 50 000.00	05 10 35 5180 000	N/A	N/A	N/A	PMS Induction Workshop for Councillors by 31 January 2017	N/A	N/A	Host One PMS Induction Workshop for Councillors by 31 January 2017	N/A	
									Quarterly Cash flow			→				R 50 000.00			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	M&E/Risk services	N/A	Adoption of Mid-Term Performance Report	- Invitation, Program, Register of workshop - Mid-Term performance report and Council Resolutions	Adopted 2015/16 Mid-term report by council	Mid-term report adopted by set date	Report Date	N/A	N/A	N/A	N/A	N/A	N/A	Mid-Term performance report adopted by council by 25 January 2017	N/A	N/A	Host 1 Mid-term Workshop Mid-Term performance report adopted by council by 25 January 2017	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Good Governance and Public Participation	M&E/Risk services	N/A	Revised 2016/17 SDBIP	Approved plan and Council Resolution	Approved 2016/17 SDBIP	Revised SDBIP approved by set date	Plan Date	N/A	N/A	N/A	N/A	N/A	N/A	Revised 2016/17 SDBIP approved by 28 February 2017	N/A	N/A	Revised 2016/17 SDBIP approved by 28 February 2017	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAM	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	M&E/Risk services	N/A	-Mid-Term Performance Assessments for MM, GM's and Middle Managers -Annual Performance Assessments for MM, GM's and Middle Managers	- Invitations, Registers and Assessment Reports - Personal Letters delivered and proof of delivery	2015/16 Performance Assessments	Mid-term and Annual Performance Assessment held by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Annual performance Assessment of Section 56 and Middle Managers held by 30 September 2016 Mid-term Performance assessment of Section 56 and Middle Managers held by 31 March 2017	2015/16 Annual performance Assessment of Section 56 and Middle Managers held by 30 September 2016	N/A	2016/17 Mid-term Performance assessment of Section 56 and Middle Managers held by 31 March 2017	N/A	
								Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAM	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	M&E/Risk services	N/A	N/A	- Annual Performance Report	Report, Council Resolution and Proof of Submission	2015/2016 APR submitted to AG	Submitted APR by set date	Report Date	N/A	N/A	N/A	N/A	N/A	N/A	Submission of the 2015/16 Annual Performance Report to AG by 31 August 2016	Submission of the 2015/16 Annual Performance Report to AG by 31 August 2016	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	M&E/Risk services	N/A	Annual Report adopted by council	- Invitation letters and proof of submission; AR and Council resolution on Tabling - Approved AR and Council Resolution on Approval	2014/2015 Annual Report adopted by council	Adopted Annual Report by set date	Report Date	N/A	N/A	N/A	N/A	N/A	N/A	2015/16 Annual report (AR) adopted by 30 March 2017	N/A	N/A	Invite the AG-SA, MEC-CoGta, Provincial and National Treasury to Council meeting where AR will be tabled Table 2015/16 AR to council by 30 January 2017	Approval of AR by 31 March 2017	
								Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAM	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	M&E/Risk services	N/A	Submission of B2B reports to relevant stakeholders	Reports and Proof of submission	Reports submitted	Number of reports submitted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit monthly reports on Back to Basic to the relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholders
	Good Governance and Public Participation	M&E/Risk services	N/A	Review Risk management Framework, policies, plans and strategies	Policy and Plan, Council Resolution	Risk management Framework, policy and plan in place	Adopted reviewed risk management policy and plan by set date	Policy and Plan Date	N/A	N/A	N/A	N/A	N/A	N/A	Review risk management policy, Plan and Strategy by 30 June 2017	N/A	N/A	N/A	Reviewed Risk Management Framework, Policy, Plan and Strategy adopted by end of June 2017
									Quarterly Cash flow →						Nil	NIL	NIL	NIL	NIL

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	M&E/Risk services	N/A	N/A	-Conduct risk management workshop	Risk report	Risk register in place	Date of adoption of risk register	Date	N/A	N/A	N/A	N/A	N/A	N/A	Development and adoption of Completed risk register and 4 report on Monitoring of risk register by 30 June 2017	Risk Report	Risk Report	Risk Report	Adopted Risk Register and Risk Reports
				- Develop risk report (action plans)	Number of reports done on risk monitoring	Number	Quarterly Cash flow →	Nil								NIL	NIL	NIL	NIL
				- Monitoring of taxonomy risk identification register															

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAM	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance and Public Participation	M&E/Risk services	N/A	Establish committee Quarterly sittings of committee	Attendance register minutes	Developed Terms of reference	Date of establishment and number of committee sitting by set date	Date Number	R 2 010 000.00	R10 000.00	05 10 35 5180 000	N/A	N/A	N/A	Establish risk management committee and Quarterly sittings of committee by 30 June 2017	Develop Risk Management Committee	Risk Management Report	Risk Management Report	Risk Management Report
									Quarterly Cash flow →						R10 000.00	R 2 500	R 2 500	R 2 500	R 2 500
	Good Governance and Public Participation	M&E/Risk services	N/A	Risk appetite and tolerance statement	Risk management statement report	Risk management register	Number of risk statements by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Establishment of 4 Risk appetite and tolerance statements by 30 June 2017	Risk Management Statement	Risk Management Statement	Risk Management Statement	Risk Management Statement
									Quarterly Cash flow →						Nil	NIL	NIL	NIL	NIL

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation	M&E/Risk services	N/A	Monthly monitoring of information security controls	Monthly reports	ICT Strategy	Number of monthly reports on Monitoring of information security controls done by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Monitoring of information security controls and 12 monthly reports by 30 June 2017	Monitoring of Information on Security Control (ICT) and 3 Report	Monitoring of Information on Security Control and 3 Report	Monitoring of Information on Security Control and 3 Report	Monitoring of Information on Security Control and 3 Report	
								Quarterly Cash flow →						Nil	NIL	NIL	NIL	NIL	
Good Governance and Public Participation	M&E/Risk services	N/A	Risk management software	Risk software	Manual formulation of register and use of Microsoft excel	Date of software acquisition and installation	System Date	R800 000	N/A	N/A	N/A	MSIG	Acquisition and Installation of the Risk Management software by 30 June 2017	Acquisition of Risk Management Software	Implementation on the Risk Management Software	Implementation on the Risk Management Software	Implementation on the Risk Management Software		
								Quarterly Cash flow →						R800 000					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Good Governance and Public Participation M&E/Risk services	N/A	Risk maturity model twice year.	Risk maturity report	Level 2 on the maturity model	Number of reports done on the Risk maturity model	Number	N/A	N/A	N/A	N/A	N/A	N/A	Determination of the risk maturity model biannually by 30 June 2017	N/A	1 Risk Maturity Model Report submitted to Provincial /National Treasury	N/A	1 Risk Maturity Model Report submitted to Provincial/National Treasury		
							Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil		

4 MONTHLY PROJECTIONS OF OPERATING, CAPITAL EXPENDITURE AND REVENUE FOR EACH VOTE

Monthly Operating Expenditure and Revenue for each Vote

Description	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Novembe r	Decembe r	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Revenue by Vote	-															
Vote 1 - Executive & Council		13	13	13	13	13	13	13	13	13	13	13	(138)	-	-	-
Vote 2 - Budget & Finance		17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,287	206,963	223,478	247,078
Vote 3 - Corporate		25	25	25	25	25	25	25	25	25	25	25	699	974	300	-
Vote 4 - Development & Planning		109	109	109	109	109	109	109	109	109	109	109	333	1,533	115	121
Vote 5 - Community		1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,219	17,351	16,612	16,705
Vote 6 - Infrastructure		15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	187,198	192,638	195,301
Total Revenue by Vote		34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	35,000	414,018	433,143	459,205
Expenditure by Vote to be appropriated	-															
Vote 1 - Executive & Council		3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	6,323	43,970	42,350	42,852
Vote 2 - Budget & Finance		4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	5,019	56,346	78,799	82,552
Vote 3 - Corporate		3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	6,804	47,697	47,035	50,062
Vote 4 - Development & Planning		1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	2,306	14,178	13,484	14,322
Vote 5 - Community		3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	(2,523)	39,866	48,614	52,382
Vote 6 - Infrastructure		7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	6,835	87,294	93,044	96,951
Total Expenditure by Vote		24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,764	289,350	323,327	339,122
Surplus/(Deficit) before assoc.		10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,236	124,668	109,816	120,083

Description	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	Novembe r	Decembe r	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	
Taxation														-	-	-	
Attributable to minorities														-	-	-	
Share of surplus/ (deficit) of associate														-	-	-	
Surplus/(Deficit)	1	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,236	124,668	109,816	120,083

Monthly capital expenditure per vote

Description	Ref	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital Expenditure - Standard	1															
Governance and administration		132	132	132	132	132	132	132	132	132	132	132	132	1,580	1,200	450
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budget and treasury office		8	8	8	8	8	8	8	8	8	8	8	8	100	200	300
Corporate services		123	123	123	123	123	123	123	123	123	123	123	123	1,480	1,000	150
Community and public safety		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,001	1,000	1,000
Community and social services		83	83	83	83	83	83	83	83	83	83	83	83	1,000	1,000	1,000
Sport and recreation		483	483	483	483	483	483	483	483	483	483	483	483	5,800	-	-
Public safety		71	71	71	71	71	71	71	71	71	71	71	71	851	-	-
Housing		1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	22,350	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		242	242	242	242	242	242	242	242	242	242	242	242	2,905	2,070	30
Planning and development		242	242	242	242	242	242	242	242	242	242	242	242	2,905	2,070	30
Road transport		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	119,561	54,980	103,802
Electricity		9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	119,561	54,980	103,802
Water		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Description	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard	2	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	154,046	59,250	105,282
Funded by:																
National Government		10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	124,661	59,250	105,282
Provincial Government		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital		10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	124,661	59,250	105,282
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internally generated funds		2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	29,385	-	-
Total Capital Funding		12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	154,046	59,250	105,282

5. THREE-YEAR DETAILED CAPITAL WORKS PLAN

2015/18 THREE YEAR CAPITAL PLAN (3YCP)

Table 1: Direct Allocations

Grant (Source of Funding)	Project Name	Total MTEF Project Allocation	2016/17 Allocation	2017/18 Allocation	2018/19 Allocation
Municipal Infrastructur e Grant (MIG)	Maluti Internal Streets -Phase 3	R 21,381,980.00	R 1,925,000.00	R 0.00	R 0.00
	Mnqayi Access Road	R 3,873,027.94	R 210,000.00	0.00	R 0.00
	Matatiele internal Streets Phase 1 –CBD	R 17,858,134.00	R 1,154,687.00	0.00	R 0.00
	Matatiele Internal Roads – Phase 2 - Area C	R 17,337,755.44	R 641,638.00	0.00	R 0.00
	Mahangwa S/Field	R 2,500,000.00	R 167,852.00	0.00	R 0.00
	Afsondering S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Nkau S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Majero S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Epiphany S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Fresh Produce Market	R 5,643,629.00	0.00	0.00	R 0.00
	Upgrading of Cedarville Internal Roads –Phase 3	R 25,000,000.00	R 0.00	R 7,996,354.00	R 17,003,646.00
	Upgrading of Matatiele Internal Roads Area C – Phase 3	R 25,000,000.00	R 0.00	R 6,000,000.00	R 19,000,000.00
	Upgrading of Matatiele Internal Roads (CBD / Mountain View)- Phase 2	R 25,000,000.00	R 0.00	R 8,163,700.00	R 16,836,300.00
	Matatiele Sport Center	R 15,084,000.00	R 5,800,000.00	R 9,284,000.00	R 7,560,000.00
	Matatiele Fresh Produce Market -Phase 2	R 6,702,674.00	R 4,090,574.00	R 2,612,100.00	R 2,520,000.00
	Sijoka Access Road	R 10,908,540.30	R 5,613,356.00	R 3,000,000.00	R 0.00
	Langreng footbridge	R 2,500,000.00	R 2,000,000.00	R 0.00	R 0.00
	Manase Access Road	R 2,200,422.00	R 2,200,422.00	R 0.00	R 0.00
	Mehloloaneng Access Road and bridge	R 8,179,392.72	R 2,230,000.00	R 0.00	R 0.00
	Sandfontein AR	R 4,402,902.00	R 2,402,972.00	R 2,000,000.00	R 0.00
	Khaue AR	R 2,137,500.00	R 2,137,500.00	R 0.00	R 0.00
	Soloane AR	R 4,580,742.00	R 3,080,742.00	R 1,500,000.00	R 0.00
	Mabheleni AR and bridge	R 3,960,000.00	R 0.00	R 0.00	R 0.00
	Mangopeng AR and bridge	R 3,520,000.00	R 2,420,000.00	R 1,100,000.00	R 0.00
	Zazingeni- Mazizini AR	R 9,177,245.00	R 3,453,399.00	R 5,723,846.00	R 0.00
	Kamorathaba-Tsepisong village AR	R 3,445,302.00	R 2,445,302.00	R 500,000.00	R 0.00
	Tlakanelo Footbridge	R 2,500,000.00	R 2,000,000.00	R 0.00	R 0.00
	Masopha Access Road	R 2,932,500.00	R 0.00	R 0.00	R 0.00
	PMU Business Plan	R 2,382,200.00	R 2,350,600.00	R 2,520,000.00	R 0.00
	MIG MTEF Total Allocation		R 238,207,946.40	R 47,012,044.00	R 50,400,000.00